Setting your notifications for your academic club:

The academic clubs within Google+ give students an option to receive notifications via e-mail when a new post is added to the club. Students have the option of turning the notifications on and off any time they are in the club community. Turning on the notifications ensures that a student does not miss any club activity.

To turn on or off your notifications, first enter the community. Once you are inside the club, move your mouse over the word “notifications” and click on the link. The notifications will be turned on or off when you click on the link.

In order to receive the notifications, you also have to check your “Settings” to make sure you have selected that you allow notifications to be sent to you from communities. To check this, follow these steps:

1. Go to your Google + page. Click on “Home” on the upper left side of your Google + page to open the drop down menu. Click on “Settings.”
2. Scroll down to the “Receive Notifications” Section. Click on the drop down menu icon for “Communities.” Make sure the box is checked next to “Shares something with a community you get notifications from.”

In the Settings, you can also change the e-mail address where you wish to receive notifications:
Managing notifications: If a club is really active it can easily fill your e-mail box with notifications. You can add a filter in your e-mail box to direct the e-mails to a folder, or you can turn off your notifications. When your notifications are off, the club posts will still appear on your Google + page. If you do not turn on your notifications and do not visit your Google + page regularly, then we recommend you visit the club once a week to see what is going on. Also, you may want to turn on notifications when there is a discussion or event in the club that you wish to follow, and then turn off the notifications when that discussion/event has ended.