



# UMUC

DATE: April 13, 2016

TO: All Prospective Proposers

FROM: Michael Howard  
Senior Buyer, Goods and Non-Technology Services  
301-985-7157

RE: Solicitation #91386: Pre-Employment Background Review Services, Addendum #1 dated 04/13/16

The following amends the above referenced solicitation documents. Receipt of this addendum is to be acknowledged by completing the “Acknowledgment of Receipt of Addenda Form” and including it within the firm’s Technical Proposal submittal.

- Proposers shall complete the following price sheet. Firms may include other fees not listed.

ITEM	PRICE
a) Standard Reports	\$ <u>                    </u> /Per Report
b) Ad Hoc Reports	\$ <u>                    </u> /Per Report
c) Adjudications	\$ <u>                    </u> /Per Adjudication
d) Background Checks: International (Individuals who have worked or gone to school overseas)	\$ <u>                    </u> /Per Background Check
e) Background Checks: Collegiate/Full-Time Faculty	\$ <u>                    </u> /Per Background Check
f) Background Checks: Adjunct/Part-Time Faculty	\$ <u>                    </u> /Per Background Check
g) Background Checks: Rush Orders	\$ <u>                    </u> /Per Background Check
*Background Packages	
**Workday® Integration	

- \*Provide a separate document with the following:
  - A list of your organization’s pre-made background packages;
  - List each package’s contents; and
  - List each package’s price.

3. **\*\*Provide a separate document with the following:**
  - A price matrix for Workday® integration.
  - If pricing is impacted by whether your organization takes the lead or consults with UMUC, please include separate matrices for each.

**End of Addendum #1 dated 04-13-2016**

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM**

**SOLICITATION NO.:** 91386

**PRICE PROPOSAL DUE DATE:**

April 15, 2016, on or before 12:00 P.M. EDT

**SOLICITATION FOR:** Pre-Employment Background Review Services

**NAME OF PROPOSER:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA**

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No.   1                        dated 04-13-2016

Addendum No.                             dated       

Addendum No.                             dated       

Addendum No.                             dated       

Addendum No.                             dated       

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**END OF FORM**