



# UMUC

DATE: April 29, 2016

TO: All Prospective Proposers

FROM: Michael Howard  
Senior Buyer, Goods and Non-Technology Services  
301-985-7157

RE: Solicitation #91386: Pre-Employment Background Review Services, Addendum #2 dated 04/29/16

The following amends the above referenced solicitation documents. Receipt of this addendum is to be acknowledged by completing the “Acknowledgment of Receipt of Addenda Form.”

1. Provide in a separate document a list of your standard reporting packages and prices.
2. Proposers shall complete the following price sheet. This price sheet modifies the price sheet included in Addendum #1.
  - Items b, c, and d in the price sheet will require the searches and verifications described in Section 2.1 of the referenced Solicitation.
  - Pricing for b, c, and d is per candidate.
  - Firms may include other fees not listed.

| ITEM   | PRICE                    |
|--|--------------------------|
| a) Adjudications   | \$ /Per Adjudication     |
| b) Background Checks: International<br><small>(Individuals who have worked or gone to school overseas)</small> | \$ /Per Background Check |
| c) Background Checks:<br>Collegiate/Full-Time Faculty  | \$ /Per Background Check |
| d) Background Checks:<br>Adjunct/Part-Time Faculty   | \$ /Per Background Check |
| e) Background Checks: Rush Orders  | \$ /Per Background Check |
| *Background Packages   |                          |
| **Workday® Integration   |                          |

3. \*Provide a separate document with the following:
  - A list of your organization’s pre-made background packages;

- List each package's contents; and
  - List each package's price.
4. \*\*Provide a separate document with the following:
- A price matrix for Workday® integration.
  - If pricing is impacted by whether your organization takes the lead or consults with UMUC, please include separate matrices for each.

**End of Addendum #2 dated 04-29-2016**

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM**

**SOLICITATION NO.:** 91386

**PRICE PROPOSAL DUE DATE:**

May 3, 2016, on or before 4:00 P.M. EDT

**SOLICITATION FOR:** Pre-Employment Background Review Services

**NAME OF PROPOSER:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA**

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No.   1                        dated 04-13-2016

Addendum No.   2                        dated 04-29-2016

Addendum No.                             dated       

Addendum No.                             dated       

Addendum No.                             dated       

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**END OF FORM**