

SOCAD ARMY CAREER DEGREE – GENERAL

ARMY OCCUPATIONAL SPECIALTY
MOS 251A – Information Systems Technician

SOCAD-2 NETWORK — Management Studies

COLLEGE AND DEGREE
University of Maryland University College
Associate of Arts - Management Studies

DEGREE OBJECTIVE — UMUC associate degrees are not terminal programs for students who wish to continue toward bachelor's degrees. A complementary bachelor's degree is available at UMUC.

POINT OF CONTACT
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University of Maryland University College
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ACADEMIC RESIDENCY — 25 percent, of which 9 semester hours must be in the Management Studies-related area, Requirement **H**. UMUC Distance Learning courses can meet this requirement.

HOW TO USE THE DEGREE PLAN

CONTENTS

- 1. OVERVIEW** - Degree plan type, MOSs covered, college and degree, objective, contact, residency. (above)
- 2. DEGREE REQUIREMENTS SUMMARY** - A table of degree requirements with options marked. (next page)
- 3. REQUIREMENT PAGES** - A series of individual Requirement pages showing the details behind the summary Xs. Appendix III explains how to use them.
- 4. APPENDIX I - MILITARY-RELATED EXPERIENCES APPLIED TO THIS DEGREE** - A list of Army schools, MOSs, and relevant licenses/certificates considered as possible sources of credit for this degree. If you have others, inform the person assisting you with your credit evaluation. This is primarily a reference used to verify that all sources have been considered.
- 5. APPENDIX II - EXAMPLES OF CREDIT OUTCOMES** - A summary of degree requirements met and remaining for a typical soldier completing BNCOC or WOBC.
- 6. Appendix III - HOW TO USE REQUIREMENT PAGES** - Explains how to pursue the credit sources.
- 7. APPENDIX IV - SELECTING THE RIGHT DEGREE** - Points to consider in making your degree choice.

HOW TO PROCEED

Use the resources mentioned above to determine whether this is the right degree for you. If you are unsure, review Selecting the Right Degree, Appendix IV. If you will soon complete BNCOC or WOBC, look at Appendix II and estimate your status. If not, or if you want a more complete picture, check the Requirement pages to determine how many you have met, how many remain, and how you might satisfy them. Consult your Army Education Center counselor or use the contact information shown above to enroll. Ask the college for an official evaluation and a SOCAD Student Agreement degree plan based on this degree plan. It will show exactly what you must do to complete the degree. Decide which remaining requirement to pursue next; go to its individual Requirement page and explore your options. Repeat the last step until you have met all the degree requirements for graduation.

DEGREE REQUIREMENTS SUMMARY

University of Maryland University College
Associate of Arts - Management Studies

REQUIREMENT		SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
A	WRTG 101 Introduction to Writing	3						X
B	WRTG (writing course)	3	X	X			X	X
C	Writing or Speech course	3	X	X			X	X
D	Arts & Humanities Electives	6	X				X	X
E	Social & Behavioral Sciences Electives	6	X				X	X
F	Biological & Physical Sciences Electives, one must have a laboratory	6-7	X				X	X
G	MATH 107 College Algebra (or higher level)	3	X				X	X
H	Management-related courses selected from: ACCT, BMGT, CAPP, CMIS, ECON, IFSM, MGMT, MGST, SBUS, TMGT. - OR - GNST 201, COMM 390, COMM 394, GVPT 210, PSYC 221, PSYC 361, SOCY 462, SPCH 107, BEHS 411, 462, HUMN 310 and HUMN 380. At least 9 semester hours must be with UMUC.	18	X	X	X	X	X	X
I	Free Electives	13-14	X	X	X	X	X	X
	TOTAL	60						

- An "X" indicates that the college guarantees to accept credit from the source shown for at least part of the requirement. See details for credit awarded and for each particular requirement on the following pages.
- An optional check in the margin can indicate when the requirement has been met.
- ECE=Excelsior College Examination Program

DEGREE REQUIREMENT A

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
WRTG 101 Introduction to Writing	3						X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

Not applicable

MOS

Not applicable

ARMY SCHOOL

Not applicable

LICENSE/CERTIFICATION

Not applicable

TESTS

WRTG 101 or equivalent may not be earned through credit by examination.

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):

WRTG 101 Introduction to Writing 3 SH
(Offerings may vary by semester-see current listings.)

Any course listed in the *DANTES Independent Study Catalog* under code 11.07.00 Composition.

DEGREE REQUIREMENT B

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
WRTG (writing course)	3	X	X			X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

EN032A – Technical Writing (*must be from English department)

Any college's course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook* for the category number shown above.

MOS

251A (1/88-5/01) Technical report writing 3 SH

ARMY SCHOOL

Not applicable

LICENSE/CERTIFICATION

Not applicable

TESTS

CLEP – English Composition 3 SH
 CLEP – Freshman College Composition 3 SH
 ECE – English Composition 3 SH
 DANTES SST – Technical Writing 3 SH

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):

COMM 496 Writing for the Computer Industry 3 SH
 COMM 390 Writing for Managers..... 3 SH
 COMM 393 Technical Writing..... 3 SH
 COMM 393X Technical Writing..... 3 SH
 COMM 394 Business Writing 3 SH
 ENGL 303 Critical Approaches to Literature 3 SH
 ENGL 391 Advanced Expository and Research Writing..... 3 SH
 JOUR 201 Writing for the Mass Media 3 SH
 LGST 201 Legal Writing 3 SH
 (Offerings may vary by semester-see current listings.)

Any course listed in the *DANTES Independent Study Catalog* under codes 04.06.02 Technical Writing; 04.07.00 Journalism; 04.07.02 Feature Writing; 04.07.05 News Writing; 11.07.00 Composition; or 11.08.00 Creative Writing.

DEGREE REQUIREMENT C

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
Writing or Speech course	3	X	X			X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

CM001A – Public Speaking

EN032A – Technical Writing (*must be from English department)

Any college's course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook* for the category numbers shown above.

MOS

251A-002 (6/01-Present)

Business communication..... 3 SH

251A-001 (1/88-5/01)

Business communications..... 3 SH

ARMY SCHOOL

Not applicable

LICENSE/CERTIFICATION

Not applicable

TESTS

CLEP – English Composition..... 3 SH

CLEP – Freshman College Composition 3 SH

DANTES SST – Principles of Public Speaking 3 SH

DANTES SST – Technical Writing 3 SH

ECE – English Composition 3 SH

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):

Any COMM course 3 SH

ENGL 303 Critical Approaches to Literature 3 SH

ENGL 391 Advanced Expository and Research Writing..... 3 SH

JOUR 201 Writing for the Mass Media 3 SH

LGST 201 Legal Writing 3 SH

SPCH 470 Listening 3 SH

(Offerings may vary by semester-see current listings.)

Any course listed in the *DANTES Independent Study Catalog* under codes 04.06.02 Technical Writing; 04.07.00 Journalism; 04.07.02 Feature Writing; 04.07.05 News Writing; 04.10.00 Speech; 04.10.01 Business & Professional Speech; 11.07.00 Composition; or 11.08.00 Creative Writing.

DEGREE REQUIREMENT D

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
Arts & Humanities Electives Must be from two different disciplines.	6	X				X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

PL081A – Ethics

Any college's course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook* for the category number shown above.

MOS

Not applicable

ARMY SCHOOL

Not applicable

LICENSE/CERTIFICATION

Not applicable

TESTS

CLEP General – Humanities.....	6 SH
CLEP General – Social Sciences & History	3 SH
CLEP – American Literature	3 SH
CLEP – Analyzing & Interpreting Literature	3 SH
CLEP – English Literature	3 SH
CLEP – History of the US I or II.....	3 SH
CLEP – Western Civilization I or II.....	3 SH
CLEP – College Level French, German, or Spanish.....	3 SH
DANTES SST – Art of Western World	3 SH
DANTES SST – Ethics in America.....	3 SH
DANTES SST – Introduction to World Religions	3 SH
DANTES SST – Contemporary Western Europe.....	3 SH
DANTES SST – Introduction to the Modern Middle East	3 SH
DANTES SST – The Civil War & Reconstruction	3 SH
DANTES SST – Rise & Fall of the Soviet Union.....	3 SH
ECE – History of Nazi Germany	3 SH
ECE – The American Dream (Part I)	3 SH
ECE – Ethics: Theory and Practice	3 SH
ECE – Religions of the World	3 SH

continued

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):

ENGL/HUMN 364 African American Authors Since 1900	3 SH
ENGL 425 Modern British Literature	3 SH
ENGL 433 Amer Lit: 1914 to the Present, the Modern Period	3 SH
Any ENGL Literature course except ENGL 303	3 SH
Any HIST course	3 SH
Any HUMN course.....	3 SH
Any PHIL course	3 SH
Any Foreign Language.....	3 SH

(Offerings may vary by semester-see current listings.)

Any course listed in the *DANTES Independent Study Catalog* under codes 08.00.00 Fine & Applied Arts; 11.00.00 Language Arts; 17.00.00 Philosophy, Religion, and Theology; or 20.07.04 State History; 20.07.05 United States History; 20.07.06 Western Civilization; 20.07.07 World Civilization; 20.07.08 World History; 20.07.09 European History; 20.07.10 Asian History; 20.07.11 History of Religion; 20.07.12 History of Sports; or 20.07.99 Other History.

DEGREE REQUIREMENT E

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
Social & Behavioral Sciences Electives Must be from two different disciplines.	6	X				X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

CJ102A – Criminology
EC001A – Introduction to Economics
EC008A – Macroeconomics
EC009A – Microeconomics
GE001A – Introduction to Geography
GE023A – World Regional Geography
PO077A – American Government
PO078A – State and Local Government

PS101A – Introduction to Psychology
PS301A – Social Psychology
**PS305A – Industrial/Organizational
Psychology**
PS501A – Abnormal Psychology
SO001A – Introduction to Sociology
SO002A – Social Problems

Any college's course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook* for the category numbers shown above.

MOS

Not applicable

ARMY SCHOOL

Not applicable

LICENSE/CERTIFICATION

Not applicable

TESTS

CLEP General – Social Sciences & History	3 SH
CLEP – Human Growth & Development	3 SH
CLEP – Introduction to Psychology	3 SH
CLEP – Introduction to Sociology	3 SH
CLEP – American Government	3 SH
CLEP – Principles of Microeconomics	3 SH
CLEP – Principles of Macroeconomics	3 SH
DANTES SST – General Anthropology	3 SH
DANTES SST – Lifespan Developmental Psychology	3 SH
DANTES SST – Human Cultural Geography	3 SH
DANTES SST – Criminal Justice.....	3 SH
DANTES SST – Money & Banking	3 SH
ECE – Research Methods in Psychology	3 SH
ECE – Abnormal Psychology	3 SH
ECE – Psychology of Adulthood and Aging	3 SH
ECE – Lifespan Development Psychology	3 SH
ECE – World Population.....	3 SH

continued

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):

Any BEHS course.....	3 SH
Any ECON course except Consumer ECON.....	3 SH
Any GOVT course.....	3 SH
Any PSYC course.....	3 SH
Any SOCY course.....	3 SH

(Offerings may vary by semester-see current listings.)

Any course listed in the *DANTES Independent Study Catalog* under code 20.00.00 Social Sciences course EXCEPT History courses which UMUC includes in the Humanities.

DEGREE REQUIREMENT F

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
Biological & Physical Sciences Electives, at least one course must be a laboratory course.	6-7	X				X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

BL002A – Biology Survey (with Laboratory)
BL021A – Anatomy and Physiology Fundamentals
MS004A – Introduction to Physical Science

Any college's course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook* for the category numbers shown above.

MOS

Not applicable

ARMY SCHOOL

Not applicable

LICENSE/CERTIFICATION

Not applicable

TESTS

CLEP General – Natural Science 6 SH
 CLEP General – Biology..... 6 SH
 CLEP General – Chemistry..... 6 SH
 DANES SST – Astronomy 3 SH
 DANES SST – Physical Geology 3 SH
 DANES SST – Physical Science I 3 SH
 DANES SST – Environment & Humanity 3 SH
 ECE – Anatomy and Physiology 6 SH
 ECE – Microbiology..... 3 SH
 ECE – Pathophysiology 3 SH
 (These tests do not meet the laboratory requirement)

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):
 BIOL 101 Concepts of Biology 3 SH
 BIOL 102 Laboratory in Biology 1 SH
 Any GNSC course 3 SH
 (Offerings may vary by semester-see current listings.)

Any course listed in the *DANTES Independent Study Catalog* under code 16.00.00 Natural Sciences.

DEGREE REQUIREMENT G

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
MATH 107 College Algebra (or higher level)	3	X				X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

MH048A – College Algebra
 MH049A – Trigonometry
 MH054A – Pre-Calculus

MH055A – Calculus I
 MH056A – Calculus II
 MH059A – Linear Algebra

Any college's course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook* for the category numbers shown above.

MOS

Not applicable

ARMY SCHOOL

Not applicable

LICENSE/CERTIFICATION

Not applicable

TESTS

CLEP – College Algebra..... 3 SH
 CLEP – College Algebra-Trigonometry 3 SH
 CLEP – Calculus with Elementary Functions 6 SH
 CLEP – Trigonometry 3 SH

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):

MATH 107 College Algebra..... 3 SH
 MATH 140 Calculus I..... 4 SH
 (Offerings may vary by semester-see current listings.)

Any algebra, pre-calculus, calculus, or differential equations course listed in the *DANTES Independent Study Catalog* under code 14.00.00 Mathematics.

DEGREE REQUIREMENT H

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
Management-related courses selected from: ACCT, BMGT, CMST, CMIS, ECON, IFSM, MGST, STAT 200 (or STAT 230), COMM 390, GVPT 210, PSYC 321, PSYC 361, SOCY 331 (or SOCY 461), SPCH 108.	18, of which 9 must be taken with UMUC	X	X	X	X	X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

- | | |
|--|--|
| <p>AC002A – Intermediate Accounting
 AC003A – Cost Accounting
 AC007A – Auditing
 AC008A – Personal Tax Accounting
 AC009A – Governmental and Fund Accounting
 AC019A – Business Tax Accounting
 AC021A – Financial Accounting Principles for Sole Proprietorships
 AC025A – Financial and Managerial Accounting Principles
 BU001A – Introduction to Business
 BU002A – Business Law
 BU003A – Principles of Finance
 BU005A – Principles of Marketing
 BU018A – Personal Finance
 BU063A – Business Philosophy and Ethics
 CS009A – Data Structures and Algorithms
 CS014A – Introduction to Database Concepts</p> | <p>CS031A – Computer Architecture and Operations
 EC003A – Money and Banking
 EC008A – Macroeconomics
 EC009A – Microeconomics
 MG002A – Personnel/Human Resources Management
 MG004A – Labor Relations
 MG103A – Principles of Supervision
 MG103A – Managerial Communications
 MG105A – Entrepreneurship
 MG302A – Organizational Behavior
 MH053A – Introductory Statistics
 MH064A – Discrete Mathematics
 MH073A – Business Statistics
 OF033A – Microcomputer Business Applications
 PS301A – Social Psychology
 PS305A – Organizational/Industrial Psychology
 PB009A – Principles of Public Administration</p> |
|--|--|

Any college's course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook* for the category numbers shown above.

MOS

- 251A (6/1-present)
- Principles of management..... 3 SH
 - Management practicum..... 3 SH
 - Additional credit awards under negotiation.
- 251A (1/88-5/01)
- Computer fundamentals 3 SH
 - Personnel management..... 3 SH
 - Personnel supervision..... 3 SH
- continued

ARMY SCHOOL

AR-1402-0157, BTTC, 7E-251A, (10/01-Present) Credit awards under negotiation.	
(1/98-9/01) Network installation and maintenance	3 SH
(1/98-9/01) Programming in Visual BASIC	3 SH
(1/98-9/01) Network security management and control	1 SH
(10/91-12/97) Computer literacy	3 SH
(10/91-12/97) Maintenance management	3 SH
(10/91-12/97) Data communications	2 SH
(10/91-12/97) Local area networks	1 SH
AR-2201-0253 PLDC, 600-00-PLDC, (10/03-Present) Credit awards under negotiation.	
(10/93-9/03) Principles of supervision	2 SH

LICENSE/CERTIFICATION

(If service school or MOS credit not used)	
ICCP, Novell	9 SH

TESTS

CLEP – Principles of Management	3 SH
CLEP – Principles of Accounting.....	6 SH
CLEP – Introductory Business Law	3 SH
CLEP – Principles of Marketing.....	3 SH
CLEP – Principles of Macroeconomics	3 SH
CLEP – Principles of Microeconomics	3 SH
CLEP – Information Systems & Computer Application.....	3 SH
DANTES SST – Principles of Finance	3 SH
DANTES SST – Principles of Financial Accounting.....	3 SH
DANTES SST – Personnel/Human Resource Management.....	3 SH
DANTES SST – Organizational Behavior.....	3 SH
DANTES SST – Business Law II.....	3 SH
DANTES SST – Intro to Computer Programming w/BASIC	3 SH
DANTES SST – Introduction to Business	3 SH
DANTES SST – Money & Banking	3 SH
DANTES SST – Personal Finance	3 SH
DANTES SST – Introduction to Computing	3 SH
DANTES SST – Management Information Systems	3 SH
ECE – Principles of Management.....	3 SH
ECE – Introductory Accounting	6 SH
ECE – Organizational Behavior	3 SH
ECE – Principles of Marketing	3 SH
ECE – Human Resource Management.....	3 SH
ECE – Labor Relations.....	3 SH
ECE – Business Policy & Strategy	3 SH
ECE – Corporation Finance	3 SH
ECE – Production/Operations Management	3 SH

continued

DISTANCE LEARNINGUMUC COURSES (www.umuc.edu/distance):

Any ACCT course	3 SH
Any BMGT course	3 SH
Any CAPP course	3 SH
Any CMIS course	3 SH
Any ECON course except Consumer ECON.....	3 SH
Any IFSM course.....	3 SH
Any MGMT course	3 SH
Any MGST course.....	3 SH
Any TMGT course.....	3 SH
COMM 390 Writing for Managers.....	3 SH
PSYC 361 Survey of Industrial and Organizational Psychology	3 SH

(Offerings may vary by semester-see current listings).

Any course listed in the *DANTES Independent Study Catalog* under codes 03.00.00 Business and Commerce (with the exception of 03.04.00 Clerical/Secretarial Studies, 03.06.00 Hotel, Institutional and Restaurant Management, 03.07.00 Insurance, 03.10.04 Office Management and Supervision, 03.10.12 Business Communication, 03.10.13 Careers in Business, 03.11.02 Consumer Behavior, and 03.15.00 Transportation Principles); or 05.00.00 Computer and Information Science.

DEGREE REQUIREMENT I

REQUIREMENT	SH	SOCAD	ARMY MOS	ARMY SCHOOL	CERTIF/ LICENSE	TESTS	DISTANCE LEARNING
Free Electives	10	X	X	X	X	X	X

The college guarantees to accept the following:

CREDIT SOURCE

SOCAD

Any college's relevant, non-duplicating course listed in the Transferability Tables of the current *SOC Degree Network System-2 Handbook*.

MOS

Any relevant, non-duplicating recommended credit not previously applied. See **MILITARY-RELATED EXPERIENCES APPLIED TO THIS DEGREE**.

ARMY SCHOOL

Any relevant, non-duplicating recommended credit not previously applied. See **MILITARY-RELATED EXPERIENCES APPLIED TO THIS DEGREE**.

LICENSE/CERTIFICATION

Any relevant, non-duplicating recommended credit not previously applied.

TESTS

Any relevant, non-duplicating test.

DISTANCE LEARNING

UMUC COURSES (www.umuc.edu/distance):

Any relevant, non-duplicating course.

Any relevant course listed in the *DANTES Independent Study Catalog*.

APPENDIX I

MILITARY-RELATED EXPERIENCES APPLIED TO THIS DEGREE

The college guarantees to grant the following course credits from the military-related learning experiences listed below to the extent that they match degree requirements. Maximum credit is shown for each item. It is necessary to match the credit to actual requirements, eliminating duplication and addressing instances where the credit is insufficient to meet the total requirement. For example: Is there a way to compensate for the credit short-fall or does the experience fail to meet the requirement? See the individual requirement pages for guidance and choose where the credits can most effectively be applied.

Important: This evaluation should culminate in a SOCAD Student Agreement

MILITARY-RELATED LEARNING EXPERIENCE	A	B	OPTIONAL NOTES ON USE OF CREDIT
Common Experiences	SH	SH	
Basic Training, AR-2201-0399, 3/00-Present	5	5	Requirement I
Basic Training, AR-2201-0399, 7/85-2/00	4	4	Requirement I
PLDC, AR-2201-0253, 10/93-Present	4	4	Requirement I
PLDC, AR-2201-0253, 10/93-9/03	4	4	Requirement H
PLDC, AR-2201-0253, 3/89-9/93	3	3	Requirement H
Professional Licensure/Certification			
MOS 251A Specialty Courses			
BTTC 7E-251A (AR-1402-0157) 10/01-Present	16	16	Requirements H, I
BTTC 7E-251A (AR-1402-0157) 1/98-9/01	13	12	Requirements H, I
BTTC 7E-251A (AR-1402-0157) 10/91-12/97	11	11	Requirements H, I
ADA Programming Language, AR-1402-0147 (1/91-4/04)	4	3	Requirement I
C Programming Language, AR-1402-0148 (1/91-4/04)	4	3	Requirement I
Data Processing Principles, AR-1402-0151 (1/91-4/04)	3	3	Requirement I
MOS			
251A-002 (6/01-present)	27	27	Requirements C, H, I
251A-001 (1/88-5/01)	30	12-18	Requirements B, C, H, I

Column A = Maximum credits recommended.

Column B = Maximum credits that can actually be used in this degree. Optional—Note the requirement letter code and semester hours drawn from each experience as it is applied to a specific requirement on the following pages. The total for each experience cannot exceed the credit shown in Semester Hours column B.

Steps for Applying Military-Related Learning Experiences

1. In the first column of the preceding table, check each learning experience that can be validated for the soldier. Choose only the highest level MOS attained. If there are relevant experiences not listed above, bring them to the attention of the college evaluator.
2. Review the individual letter-coded requirements pages and devise a preliminary strategy for applying the credits.
 - A. Work from the most specific to the more general requirements (i.e., first, specific requirements; next, specific categories of electives; last, free electives).
 - B. Work from completely satisfied requirements to partially-met requirements (i.e., unless there is a satisfactory way to make up for the shortfall in credit, the requirement might not be met by the particular experience. See college policy on the letter-coded requirement page.)
 - C. Check for possible duplication by considering whether two or more credit recommendations are based on the same learning experience (e.g., was a skill credited for the MOS also granted for AIT/BTTC in an instance where that MOS skill was fully learned in AIT or BTTC? It is possible for a skill to be *properly* credited from two sources if the learning acquired in each setting is sufficiently different, but caution is needed to avoid duplication.)
3. Track the credits consumed in the table above, noting the requirement letter code and the semester hours applied.

APPENDIX II

EXAMPLES OF CREDIT OUTCOMES

Actual outcome for a soldier who completed BTTC and holds the 251A MOS

	College Requirement	SH	Army Learning Experience and ACE Guide Credit Recommendation	SH Applied	SH Remaining
B	WRTG (writing course)	3	MOS 251A	3	0
C	Writing or Speech course	3	MOS 251A	3	0
H	Management Studies Core Courses	18	BTTC (10/91-12/97)	9	9
			PLDC	2	16
			BTTC (1/98-Present)	7	9
I	Free Electives	13-14	MOS 251A, Basic Training, PLDC, BTTC	13-14	0
	TOTAL DEGREE	60		26-27	33-34

APPENDIX III

HOW TO USE REQUIREMENT PAGES

1. REQUIREMENT

A college course (or the broader category shown in lieu of a course) required for the degree.

2. SH (SEMESTER HOURS)

Semester (or quarter - QH) hours of unduplicated credit needed to meet the requirement. Unduplicated means that the same learning experience cannot already have been used to satisfy another requirement, and that if you combine smaller amounts of recommended credit to meet the total, they must represent unique learning experiences.

3. SOCAD

The letter-number combinations shown represent categories of comparable courses in the SOCAD system that are guaranteed to transfer. Use the SOC Degree Network System Handbooks to find specific college courses in the categories (*SOC-2 Handbook* for associate degrees; *SOC-4 Handbook* for bachelor's degrees). The categories are found in Chapter 8 of the handbooks. Your objective is to identify a college offering a course at a location where you can attend since they are generally not distance learning courses. Once found, determine if it is currently offered and enroll using the procedures of your Army Education Center. SOC Degree Network System Handbooks are available at www.soc.aascu.org/.

4. ARMY MOS

If the requirement lists credit for your MOS, work with the college evaluator preparing your SOCAD Student Agreement to establish that it fully meets the requirement (i.e., it is worth the required number of SH) or that it can be combined with other credit sources. Avoid duplication of credit. *ACE Guide Online* is available at www.militaryguides.acenet.edu/ if you want to examine recommendations in detail.

5. ARMY SCHOOL

If the requirement lists credit for a military school you have attended, work with the college evaluator preparing your SOCAD Student Agreement to establish that it fully meets the requirement (i.e., it is worth the required number of SH) or that it can be combined with other credit sources. Avoid duplication of credit. *ACE Guide Online* is available at www.militaryguides.acenet.edu/ if you want to examine recommendations in detail.

6. CERTIFICATE/LICENSE

If the requirement lists credit for a certificate or license you hold, work with the college evaluator preparing your SOCAD Student Agreement to establish that it fully meets the requirement (i.e., it is worth the required number of SH) or that it can be combined with other credit sources. Avoid duplication of credit. Additional information is available online at <https://www.cool.army.mil>, www.acenet.edu/calec/corporate, and www.dantes.doded.mil.

7. TESTS

If the requirement lists acceptable tests and you would like to take them, consult your local Army Education Center or additional information is available at www.dantes.doded.mil.

8. DISTANCE LEARNING

If the requirement shows that distance learning courses are available, contact the college regarding its courses or examine *DANTES Independent Study Catalog* listings at www.dantes.doded.mil.

APPENDIX IV SELECTING THE RIGHT DEGREE

1. SELECTING THE RIGHT SOCAD ARMY CAREER DEGREE PLAN

There are three kinds of degree plans:

- (1) **SOCAD Army Career Degree:** Typical civilian degrees that match the specialty skills of an MOS,
- (2) **SOCAD Army Degree – General:** Typical civilian degrees with more general content, and
- (3) **SOCAD Army Degree – Specialized:** Degrees especially crafted to accommodate the uniquely military or otherwise not-easily-matched-to-civilian-courses skills of an MOS.

SOCAD ARMY CAREER DEGREE

The SOCAD Army Career Degree is based on college degrees that uniquely relate to an MOS's skills and contain specific college courses that match its competencies. (Example: A computer studies degree in which recommended credit for military learning is assigned to college courses typically found in a computer studies major.)

SOCAD ARMY CAREER DEGREE – GENERAL

The SOCAD Army Career Degree – General is based on college degrees that match the recommended credit from Army learning experiences to their requirements in more general ways.

Military credit recommendations are assigned to one or more general categories (e.g., a "Skill Area", "Career Component", "Professional Focus", "Emphasis", "Aviation Maintenance" or another broad subject area) instead of to specific college courses uniquely identified with the MOS's special competencies. Possibly useful to soldiers, but less effective in mapping MOS competencies to civilian college courses normally associated with their specialties.

The degree may have a General Studies, Management, or other broad title, possibly useful to soldiers, but not uniquely related to the MOS's special competencies (Example: A computer specialist matched to a degree in Management or General Studies rather than computer studies).

SOCAD ARMY CAREER DEGREE – SPECIALIZED

The SOCAD Army Career Degree – Specialized has many of the same qualities as the General degree except its title and major courses may be predominantly military in nature or are otherwise different than a typical civilian course for the same skill. The degree title and major courses would not typically be found in civilian higher education. As with the General Purpose degree plan, the Specialized one may be useful to soldiers but would be less effective in mapping MOS competencies to civilian college courses normally associated with their specialty. (Example: A college degree named for a military specialty and containing courses that are unique to it.)

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2. BROADER GENERAL DEGREE CHOICES

A number of colleges offer flexible degrees that combine military credit and general education to form flexible, efficient-for-soldiers degrees. If it is not important that the soldier's degree closely resemble a civilian one in the occupational specialty (i.e., be comprised of major-area courses normally associated with the field), such a program might be appropriate. Many General Studies network curriculums found in the SOC Degree Network System-2 fit this model. Examples of Internet accessible distance learning programs of this kind can be found at: www.excelsior.edu, www.tesc.edu, www.umuc.edu, www.ctcd.edu, and others (refer to the *SOC Degree Network System-2 Handbook*, www.soc.aascu.org, Locations by Network).

3. WILL YOU CONTINUE FOR A BACHELOR'S DEGREE?

Some MOSs have bachelor's degree plans you can pursue directly without an interim associate degree. With this approach you have no transfer concerns, but if you stop short of completion you have no interim degree. An associate degree's title (e.g., AA, AS, AAS, etc.) alone will not ensure successful transfer to a bachelor's degree program. It depends more on the correct matching of the 2- and 4-year programs' course content.

Read the Degree Objective statement on the degree plan carefully. If questions remain, raise them with the bachelor's degree program to which you intend to transfer. It is important to select the right courses based on considerations like: Are they intended to transfer? Do they have a place in your bachelor's degree curriculum? Must they be taken in the upper division (junior or senior year) of a bachelor's degree institution?