

**UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE  
UNIVERSITY ADVISORY COUNCIL  
CONSTITUTION**

(Effective January 1, 2006)

**Article I: Purpose**

As part of University of Maryland University College's (UMUC's) shared governance structure, the University Advisory Council (UAC) will serve in an advisory capacity to the President, the Provost & Chief Academic Officer, the Senior Vice President for Policy & Administration, and other senior UMUC administrators whom the President may designate.

**Article II: Mission**

The UAC will review, advise the President about, and communicate with stakeholders on, the broad direction of the university in the following areas: mission/budget; curriculum/instruction; research; appointment/rank/promotion of faculty; human resource policy; student issues; and other areas of interest or concern to UMUC faculty, staff, and students.

**Article III: Membership**

The UAC will have thirteen members. Voting membership will consist of four representatives from each of the stakeholder councils (student, staff, faculty). The Faculty Advisory Council and the Student Advisory Council will each designate four members, including their chairs, to serve as UAC representatives. The Staff Advisory Councils will designate the three chairs of the Adelphi Staff Advisory Council, the European Staff Advisory Council, and the Asia Advisory Council as representatives to UAC. Those three staff advisory council chairs will, in turn, designate one additional staff representative to UAC. The thirteenth member of the UAC will be a non-voting member designated by the President of UMUC.

**Article IV: Meetings**

Because members of the UAC may be physically located at a distance from one another, routine business may be conducted via synchronous or asynchronous telecommunications media. However, the UAC will hold at least one meeting per year in Adelphi, Maryland, at which all voting members are expected to be present. Funds will be made available to the UAC for travel and other expenses related to this annual meeting.

**Article V: Terms of Members**

Except for advisory council chairs, voting members may serve a maximum of three consecutive one-year terms. Advisory council chairs may serve as UAC representatives as long as they remain chair of an advisory council.

**Article VI: Elections**

The UAC will hold annual elections to select a chairperson, a vice-chairperson, and a secretary. No voting member may hold more than one office at a time. The non-voting, *ex officio* member designated by the President will not be eligible to hold office.

**Article VII: Business Procedures**

The UAC will establish procedures whereby resolutions, proposals, and other activities of the stakeholder councils will be presented to the President and senior UMUC officials. Further, the UAC will establish procedures whereby actions of the President and senior UMUC officials will be communicated to the stakeholder councils.

**Article VIII: Bylaws**

The UAC will establish bylaws, consistent with this constitution, to guide its operations and rules of order. Bylaws will be adopted, and may be amended, by a majority vote of the UAC's voting members.

**Article IX: Amendments**

This constitution may be amended by a two-thirds majority vote of the UAC's voting members. In accordance with the BOR and UMUC policies on shared governance, amendments will be subject to approval by the President before implementation.