

UMUC

DATE: October 10, 2011

TO: All Prospective Proposers

FROM: Wendy McDermott
Assistant Director
240-684-5132

RE: RFP 90914 Exterior Campus Signage
Addendum #1 dated 10/10/11

As a result of questions received, the following amends the above referenced solicitation documents. Receipt of this addendum is to be acknowledged by completing the "Acknowledgment of Receipt of Addenda Form" and including it within the firm's Technical Proposal submittal.

- 1) Is the Pre-Bid Conference Mandatory?
No, but it is strongly recommended that you attend.
- 2) Will you be requiring a **Bid Bond** to accompany our bid? If so, at what rate?
No.
- 3) If successful, will we need to provide **Performance and Payment Bonds**? If so, shall this be itemized on our bid?
No.
- 4) Will we need to include any form of **Taxes** in our pricing? If so, at what rate, and should this be itemized in our bid?
No, UMUC is Tax Exempt.
- 5) Would we be responsible to obtain and pay for **Permits**? If so, should this be itemized in our bid?
Permits will not be required.
- 6) Will our on-site labor need to be **Prevailing Wage** or **Union Wage**?

Contractors and Subcontractors subject to the Living Wage Law shall pay each covered employee at least \$12.49 per hour, if State contract services valued at 50% or more of the total value of the contract are performed in the Tier 1 Area. If State contract services valued at 50% or more of the total contract value is performed in the Tier 2 Area, an Offeror shall pay each covered employee at least \$9.39 per hour. The Tier 1 Area includes Montgomery, Prince George's, Howard, Anne Arundel, and Baltimore Counties, and Baltimore City. The contract resulting from this solicitation has been determined to be a Tier 1 contract.

- 7) Should we include an **employee for on-site supervision during installation, or** can the supervisor be an employee of our installation partner, as long as they have authority to make decisions on behalf of the contractor?

There must be an on-site supervisor who has authority for all subcontractors and suppliers.

Your technical response should provide details on the supervision you are proposing.

- 8) Are there any **M/WBE Participation** goals? If so, what percentage?

There are no set goals; but MBE firms are strongly encouraged to participate.

- 9) Will we be **assessed Liquidated Damages if the** completion date is not met? If so, at what rate or dollar amount per day?

No.

10. Clarification to Page 5 of the Design Intent:

- 2) “Message Center is to be made in the USA from Raw materials”

This is not a requirement for this RFP.