



DATE: September 20, 2011

TO: All Prospective Proposers

FROM: Valerie Rolandelli
Assistant Vice President
301-985-7895

RE: RFP 90958 – Recruitment Process Outsourcing Services
Addendum #2 dated 09/20/11

The following amends the above referenced RFP documents. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Initial Technical Proposal.

1. The due date and time for the **Initial Technical Proposal REMAINS as Thursday, September 22, 2011 on or before 4:00 p.m.**

Proposals **must** be delivered to:

Valerie Rolandelli
University of Maryland University College
Office of the COO and CFO
Inn and Conference Center
Room ICC 3120
3501 University Blvd. East
Adelphi, MD 20783
301-985-7895
vrolandelli@umuc.edu

Late proposals cannot be accepted. My office is located on the Executive Floor of the University of Maryland University College, 3rd floor of the Inn and Conference Center. Access to this floor is from the east elevators off of the main concourse of the Conference Center (prior to the sign for the Mt. Clare Café). If you are unfamiliar with the area or the building, you are strongly encouraged to take a "test run" prior to the due date to ensure timely delivery to my office.

2. There were several questions raised at the pre-proposal meeting regarding the contract. The Professional Services Contract in Appendix D of the RFP document is the contract form that is anticipated to be used in substantially the same form with the successful RPO Provider. Per the RFP, Section 5, Paragraph 5.30, "By submitting an offer, the Contractor warrants that they have reviewed Appendix D and will execute a contract a) in substantially the same form and b) with these mandatory terms and conditions upon request by UMUC." Any exceptions to this Contract are to be provided by the Proposer in the Initial Technical Proposal. If no such exceptions are provided, then the Proposer has agreed to all of the University's terms and conditions. As well, any exceptions provided within the Initial Technical Proposal will be used by UMUC to determine responsiveness of the Proposer. Advancement in the procurement process does not constitute acceptance by the University of any such exceptions provided by the Proposer.

END OF ADDENDUM #2

This addendum e-mailed to all potential proposing firms known to the Issuing Office.
Original will not follow in the mail.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFP NO.: 90958

INITIAL TECHNICAL PROPOSAL DUE DATE: September 22, 2011
1, 2011 on or before
4:00 P.M.

RFP FOR: RECRUITMENT PROCESS OUTSOURCING SERVICES

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 09-19-2011

Addendum No. 2 dated 09-20-2011

Addendum No. dated

Addendum No. dated

Addendum No. dated

As stated in the RFP documents, this form is included in our Technical Proposal.

Signature

Name Printed

Title

Date

END OF FORM