



DATE: July 8, 2011

TO: All Potential Bidding Ceiling Tile Providers

FROM: Valerie Rolandelli
AVP
301-985-7895

RE: RFB 90962 – Ceiling Tile and Panels for SFSC Building
Addendum #3 dated 07/08/11

As a result of questions received, the following amends the above referenced solicitation documents. Receipt of this addendum is to be acknowledged by completing the “Acknowledgment of Receipt of Addenda Form” and including it within the firm’s Competitive Sealed Bid Price

1. **The due date and time for Bids REMAINS as Monday, July 11, 2011 on or before 2:30 p.m.**

See original solicitation document for specifications and information regarding delivery of Bid Prices. If you are unfamiliar with the location of the Inn and Conference Center or my office, you are strongly advised to allow sufficient time to ensure timely delivery and/or take a trial run. Do NOT take the elevators by the Starbucks near the main entrance of the building, rather proceed down the entire length of the corridor and take the elevators on the right to the third floor where the University's Executive Offices are located. Suite 3120 is to the right of the elevator lobby.

2. Questions received:

2.1: Is this an existing or new building?

Answer: It is an existing building.

2.2 Is there a loading dock and/or elevators to use for material deliveries?

Answer: There is a loading dock. There are two elevators in the building that can be used for material deliveries, however, the elevators are passenger elevators and will not hold a standard size pallet. The successful supplier should measure the elevators prior to making any deliveries for optimal packaging of the materials. The elevators have been protected by the CM and/or the University, however, the material supplier is responsible to ensure that no damage is made to the elevators.

RFB NO.: 90962

RFP FOR: Ceiling Tile Purchase for SFSC Renovations

DUE DATE /TIME: Monday, July 11, 2011 ON OR BEFORE 2:30 P.M.

NAME OF BIDDER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 07/01/2011

Addendum No. 2 dated 07/07/2011

Addendum No. 3 dated 07/08/2011

Addendum No. dated

Signature _____

Printed Name _____

Title _____

Date _____