

UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE

2013 ANNUAL INFORMATION REPORT

University of Maryland University College (UMUC) provides this Annual Information Report to current and prospective students, faculty, and staff pursuant to U.S. Department of Education regulations. The Report is organized into five sections:

1. **Campus Crime and Security**
2. **Notification of Rights under FERPA for Post-Secondary Institutions**
3. **Peer to Peer File Sharing**
4. **Drug Prevention Program**
5. **Campus Law Enforcement**

I. CAMPUS CRIME AND SECURITY

This portion of the Annual Information Report on Campus Crime and Security provides information about UMUC's security policies and crime statistics for UMUC's campuses and noncampus properties that UMUC either owns or has control over specific space. Stateside includes the Adelphi Headquarters (Inn and Conference Center and the Administration Building); the Academic Center at Largo; noncampus buildings at University Centre and Dorsey Station, as well as, other stateside military and non-military locations. In addition, this report provides information about the overseas divisions – UMUC-Europe headquartered in Heidelberg, Germany and UMUC-Asia headquartered in Tokyo, Japan.

A. SEXUAL ASSAULT POLICIES

The University System of Maryland (USM) and UMUC recognize two levels of sexual assault: Sexual Assault I and Sexual Assault II. The USM Sexual Assault Policy defines Sexual Assault I as: "By stranger or acquaintance, rape, forcible sodomy, or forcible sexual penetration, however slight, of another person's anal or genital opening with any object. These acts must be committed either by force, threat, intimidation or through the use of the victim's mental or physical helplessness of which the accused was aware or should have been aware." The USM Sexual Assault Policy defines Sexual Assault II as: "By stranger or acquaintance, the touch of an unwilling person's intimate parts (defined as genitalia, groin, breast, or buttocks, or clothing covering them) or forcing an unwilling person to touch another's intimate parts. These acts must be committed either by force, threat, intimidation or through the use of the victim's mental or physical helplessness of which the accused was aware or should have been aware."

Victims are encouraged to report any sexual assault, rape or any other sexual offense or unwanted contact to the Vice President of Human Resources in the Office of Human Resources, the University Registrar, UMUC Security, University of Maryland College Park ("UMCP") Campus Police, or local authorities. Victims who are located overseas are encouraged to contact the Director of Human Resources/Personnel or Director of Student Services for their division or the appropriate offices/agencies on military bases.

In addition, victims are urged to contact law enforcement or medical personnel as soon as possible following the occurrence to receive guidance in the preservation of evidence needed for proof of criminal assaults and the apprehension and prosecution of assailants. Campus authorities will assist in notification of off-campus authorities at the request of the alleged victim. Campus personnel retain the right to contact law enforcement personnel directly where an issue of campus security is involved. Campus personnel will also assist the victim in obtaining medical attention, if the victim chooses, including providing transportation to the hospital or other emergency medical facility equipped with the Maryland State Police sexual assault evidence collection kit if the alleged assault occurs stateside.

After a sexual assault has been reported and upon the request of the alleged victim, the victim will be offered an alternative academic or employment situation, if such alternative is available, feasible, and appropriate to the facts of the sexual assault reported.

The Office of Human Resources has staff members available to provide additional information about sexual assault and to provide programs and procedures about how to handle reports of alleged sexual assault. All procedures are provided to alleged victims so as to ensure timely, accurate and sensitive assistance to all concerned. There are many off campus resources and services available stateside for victims of sexual assault. Contact student services or human resources for additional information.

Students, faculty and staff found to have committed sexual assault may be subject to campus disciplinary proceedings. Students would be subject to proceedings under the Student Code of Conduct. The penalties for students include, but are not limited to, one or more of the following: expulsion, suspension, disciplinary probation,

disciplinary reprimand, and restitution. Further, any allegation of sexual assault must be reported according to federal reporting mandates and Maryland State law. Faculty and staff would be subject to appropriate faculty and employee disciplinary procedures. The range of employment penalties for faculty and employees include, but are not limited to, one or more of the following: counseling, reprimand, suspension, or termination of the faculty appointment or employment.

The University System of Maryland Sexual Assault Policy is located on the Internet at <http://www.usmh.usmd.edu/Leadership/BoardOfRegents/Bylaws/SectionVI/V1130.html>.

The Sex Offender Registry for the State of Maryland is maintained by the Sex Offender Registry Unit of the Department of Public Safety and Correctional Services. Information on how to obtain a copy of the Registry is found at <http://www.socem.info/>. You can link to the Sex Offender Registries for other states at <http://www.dpscs.state.md.us/onlineservs/sor/otherSOR.shtml>.

B. COLLECTION OF CRIME STATISTICS

Crime statistics are collected from campus security personnel, local law enforcement agencies, individuals responsible for monitoring entrances into institutional property, and other officials who have significant responsibility for student housing, student discipline, and campus judicial proceedings.

The statistics are collected for four types of properties: (a) on campus, (b) in dormitories or other residential facilities for students on campus, (c) in or on a noncampus building or property, or (d) on public property. **Campus** is defined as “(1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor). **Noncampus** building or property is defined as “(1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.” **Public Property** is defined as “public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.”

Reports of the following crimes are included in the statistics: murder and negligent manslaughter, non-negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, and arson. The University must report any such incidents which manifest evidence of prejudice based on race, religion, gender, sexual orientation, ethnicity or disability. Statistics are also required for larceny/theft, simple assault, intimidation and destruction/damage/vandalism of property if the crime committed is classified as a hate crime. Further, the Report must include any arrests or referrals for liquor law violations, drug-abuse violations, and weapons possessions. These crimes are defined in the Uniform Crime Reporting Handbook at http://www.fbi.gov/about-us/cjis/ucr/additional-ucr-publications/ucr_handbook.pdf/view.

The Security Policies and Crime Statistics for UMUC are organized by Stateside, UMUC-Europe and UMUC-Asia. You may view the entire section or link to one or more of the specific sites by clicking on the applicable location.

C. STATESIDE SECURITY POLICIES & CRIME STATISTICS

1. UNIVERSITY SECURITY POLICIES

In case of an emergency or to report a crime at the Adelphi Headquarters please call the University of Maryland Department of Public Safety at 301-405-3333/3555 or the UMUC Security Department at 240-684-2911 (x2-2911). You may also activate any of the emergency telephones in the parking garage or elevators and be immediately directed to Security.

In case of an emergency or to report a crime at the Academic Center at Largo please call the UMUC Security Department at 240-684-2911 (x2-2911) or 911 for Police/Fire response. At University Centre please call 911 or the University of Maryland Department of Public Safety at 301-405-3333/3555 and then report your situation to UMUC Security at 240-684-2911 (x2-2911). At Dorsey Station please call 911 and then report your situation to the UMUC on-site coordinator or regional director. For all other stateside civilian and military locations contact the local authorities at 911 or base security services. The Director of Security is responsible for ensuring incident reports are completed, as are the Regional Directors for the University’s regional centers.

The security personnel at the Adelphi Headquarters (ICC, and Administration Building) and Largo are unarmed

security personnel with no arrest powers. The University of Maryland Department of Public Safety (UMDPS) is the primary law enforcement agency covering the Adelphi Headquarters and University Centre. UMDPS officers are empowered by state law to make arrests, investigate crimes, and carry firearms. All other sites rely on the local police departments for law enforcement.

Seven days a week the ICC is opened at 6am and locked down at 10pm or when all evening activities have concluded. The Administration Building is a secure facility and accessible by valid key card only. All visitors, vendors and contractors must enter through the main entrance and report to the security desk. The Academic Center at Largo is open Monday-Friday from 8am-8pm and Saturday from 8am-3pm. At all other times, access is restricted to faculty and staff. All Students, visitors, vendors and contractors must enter via the main entrance or north student entrance and sign-in with security. Access to the 2nd and 3rd floors is restricted to faculty and staff. Students and visitors must be accompanied by a faculty or staff member when on the 2nd and 3rd floors.

University classes may be held at other locations throughout the Maryland/D.C/Virginia area, as well as, military locations worldwide on premises not owned or controlled by the University. Many of these locations include U.S. military installations and therefore subject to applicable military rules and regulations. You should check with the security office or Educational Center office at these locations for additional information.

The University does not have a policy that allows victims or witnesses to make confidential reports for inclusion in this Annual Report. However, if an individual is interested in making a report, he or she should contact UMUC Security at 240-684-2911 (x2-2911) and every effort will be made to ensure that the individual's identity remains confidential.

The University does not recognize any off-campus student organizations. Therefore, UMUC does not monitor criminal activity that students engage in off-campus.

When a reportable crime occurs on one of UMUC's campuses or when a serious incident occurs that affects the UMUC community, University security will post a brief summary of the incident on the UMUC website (<http://www.umuc.edu/security/alerts.cfm>). UMUC emergency response protocol includes a text alert system, which could be activated in order to report a serious incident or emergency to the campus community. This text alert system is a voluntary system that students, faculty, staff and parents can register for at <http://alert.umuc.edu>. The University encourages students and employees to be responsible for their own security and the security of others. UMUC Security periodically visits staff meetings to discuss general security and safety measures. Seminars on security and/or crime prevention are scheduled in response to requests and on an as-needed basis. In addition, UMUC Security periodically distributes information sheets designed to educate students and/or staff about crime prevention. This information is also available on-line.

2. REPORTED CRIME STATISTICS

The following charts provide the available statistics for specific crimes reported to a campus security authority and/or local law enforcement, as applicable, for the calendar years 2010, 2011, and 2012. UMUC is required to report the crimes: (1) on campus, (2) in dormitories or other residential facilities for students on campus, (3) in or on a noncampus building or property, or (4) on public property. UMUC noncampus sites or properties include:

- Dorsey Station, 6865 Deerpath Road, Elkridge, Maryland
- University Centre, 4716 Pontiac Street, College Park, Maryland
- Academic Center at Largo, 1616 McCormick Drive, Largo, Maryland
- Waldorf Center for Higher Education, 3261 Old Washington Road, Waldorf, Md. 20602
- Quantico Center (off-base), 525 Corporate Drive, Stafford, Va.

UMUC offers classes or holds advising services at the following noncampus civilian locations:

- Laurel College Center, 312 Marshall Avenue, Laurel, Md. 20707
- Prince George's Community College, 301 Largo, Md. 20774 (Marlboro and Bladen Halls only)
- Sothern Maryland Higher Education Center, 44219 Airport Road, California, Md. 20619
- Eastern Shore Higher Education Center-Wye Mills Campus, 1000 College Circle, Wye Mills, Md. 21679
- Hagerstown Center, 32 West Washington Street, Hagerstown, Md. 21740
- Higher Education and Conference Center at HEAT, 1201 Technology Drive, Aberdeen, Md. 21001
- Anne Arundel Community College-Arundel Mills Campus, 7009 Arundel Mills Circle, Hanover, Md. 21076
- UMUC at Fayetteville, 201 South McPherson Church Road, Fayetteville, North Carolina 28306
- UMUC at San Diego, 3444 Camino Del Rio N, San Diego, CA 92108

UMUC offers regularly scheduled advising services on the following military bases. Classes are occasionally held at some locations.

- JB Anacostia Bolling
- JB Fort Myer-Henderson Hall
- Fort Detrick
- Walter Reed National Military Medical Center
- PAX River NAS
- Fort Meade
- Aberdeen Proving Grounds
- JB Andrews
- Quantico Marine Corps Base
- Fort Belvoir
- Fort Eustis
- Langley AFB
- NS Oceana
- JEB Little Creek
- Norfolk NS
- Fort Belvoir
- Jacksonville NAS
- Pensacola NAS
- Fort Hood
- Fort Bliss
- Travis AFB
- NAS Mayport
- Fort Benning
- Fort Sam Houston
- NS San Diego
- Fort Lewis
- McChord AFB
- Tripler Medical Center
- Schofield Barracks
- Hickman AFB
- Fort Drum
- Marine Corps Base Hawaii-Kaneohe Bay
- Camp LeJeune
- Camp Pendleton
- Eglin AFB

None of the properties have dormitories or other residential facilities for students. Each chart provides information on whether any of the crimes were hate crimes.

Statistics disclosed herein are dependent on the ability of law enforcement agencies to accurately provide the information requested. If you would like additional information on any of the reported crimes, please contact the Director of Security at 301-985-7471.

Adelphi Headquarters

<i>The crimes listed below took place on campus: Inn and Conference Center and Administration Building, 3501 University Boulevard East, Adelphi, Maryland</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	1	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	1	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	1	0
Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0
<i>The crimes listed below took place off campus on the University of Maryland College Park campus in College Park, Maryland</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	9	4	9	0
Non-forcible sex offenses	0	0	0	0
Robbery	8	3	3	0
Aggravated assault	9	4	0	0
Burglary	75	64	68	0
Motor vehicle theft	46	37	22	0
Arson	6	1	3	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	118	47	23	0
Drug law violation arrests	146	170	82	0
Illegal weapons possession arrests	2	2	2	0
Liquor law violation referrals	1062	1057	768	0
Drug law violation referrals	209	261	233	0

Illegal weapons possession referrals	0	0	2	0
Additional Hate Crime Reporting				
Simple assault	0	0	2	0
Larceny-theft	0	0	0	0
Intimidation	5	4	1	9
Destruction/damage/vandalism of property	5	1	4	6
<i>The crimes listed below took place off campus on public property surrounding UMUC's campus in Adelphi, Maryland and the adjacent UMCP campus in College Park, Maryland (but not on the UMCP campus)</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	1	1	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	1	4	2	0
Aggravated assault	4	0	2	0
Burglary	0	0	0	0
Motor vehicle theft	0	1	2	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	45	36	33	0
Drug law violation arrests	74	48	48	0
Illegal weapons possession arrests	6	3	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0

Dorsey Station

<i>The crimes listed below took place at 6865 Deerpath Road, Elkridge, Maryland (Leased Space)</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0
Illegal weapons possession arrests	0	0	0	0

Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0
<i>The crimes listed below took place off campus on public property surrounding Dorsey Station.</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0
Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0

Academic Center at Largo

<i>The crimes listed below took place at 1616 and 1601 McCormick Drive, Largo, Maryland</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0

Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0
<i>The crimes listed below took place off campus on public property surrounding the Academic Center at Largo</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0
Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0

University Centre

<i>The crimes listed below took place at 4716 Pontiac Street, College Park, Maryland</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0

Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0
<i>The crimes listed below took place off campus on public property surrounding University Centre</i>				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0
Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0

1. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race, Religion, Sexual Orientation, Gender, Ethnicity, or Disability. Hate crimes are reported for the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury, as well as, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism.
2. Campus Disciplinary Referrals are incidents where an individual is not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).

Maryland Regional Locations

The crimes listed below took place at the following locations: Eastern Shore Higher Education Center, Hagerstown Center, Higher Education and Conference Center at HEAT, Prince George's Community College, Laurel College Center, Southern Maryland Higher Education Center, Waldorf Center for Higher Education, Anne Arundel Community College-Arundel Mills Campus, Quantico (off-base)				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	1	0	0
Aggravated assault	0	0	0	0
Burglary	0	1	0	0
Motor vehicle theft	0	0	1	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	2	0
Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	1	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0

1. Statistics for Prince George's Community College are for Marlboro and Bladen Hall only.
2. 2011 Robbery occurred at AACC-Arundel Mills
3. 2011 Burglary occurred at the Eastern Shore Higher Education Center.
4. 2012 Auto theft occurred at the Arundel Community College-Arundel Mills Campus.
5. 2012 Drug law violation arrests: one at the Eastern Shore Higher Education Center and one at Prince George's Community College.
6. 2012 Liquor law violation referral occurred at the Waldorf Center for Higher Education.
7. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race, Religion, Sexual Orientation, Gender, Ethnicity, or Disability. Hate crimes are reported for the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury, as well as, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism.
8. Campus Disciplinary Referrals are incidents where an individual is not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).

Maryland/DC/Virginia Military Locations

The crimes listed below took place at the following locations: JB Anacostia Bolling, JB Fort Myer-Henderson Hall, Walter Reed National Military Medical Center, PAX River Naval Air Station, Fort Meade, Aberdeen Proving Grounds, Joint Base Andrews, Quantico Marine Corps Base, Fort Belvoir				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter		0	0	0
Negligent manslaughter		0	0	0
Forcible sex offenses		0	0	0
Non-forcible sex offenses		0	0	0
Robbery		0	0	0
Aggravated assault		0	0	0
Burglary		0	0	0
Motor vehicle theft		0	0	0
Arson		0	0	0
Other hate crimes involving bodily injury		0	0	0
Liquor law violation arrest		0	0	0
Drug law violation arrests		0	1	0
Illegal weapons possession arrests		0	0	0
Liquor law violation referrals		0	0	0
Drug law violation referrals		0	0	0
Illegal weapons possession referrals		0	0	0
Additional Hate Crime Reporting				
Simple assault		0	0	0
Larceny-theft		0	0	0
Intimidation		0	0	0
Destruction/damage/vandalism of property		0	0	0

1. Statistics are included for those installations where UMUC maintains regularly scheduled advising services and/or classes.
2. Statistics reflect those offenses that occurred in the space occupied by UMUC and only during the day and time the space was utilized for classes or advising.
3. 2012 Drug law violation arrest occurred in building 417 at Fort Myer.
4. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race, Religion, Sexual Orientation, Gender, Ethnicity, or Disability. Hate crimes are reported for the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury, as well as, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism.
5. Campus Disciplinary Referrals are incidents where an individual is not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).
6. At the time this report was published the following military base had not disclosed their statistics to UMUC: Walter Reed. Updates to the Annual Report will be made as the statistics are received.
7. The following bases were unable to supply UMUC with statistics: JEB Little Creek, Norfolk NAS, Langley AFB, Oceana NAS, Portsmouth Naval Hospital, and Fort Eustis.

Stateside Military Locations

The crimes listed below took place at the following locations: Jacksonville NAS, Pensacola NAS, Fort Hood, Fort Bliss, Travis AFB, NAS Mayport, Fort Benning, Fort Sam Houston, NS San Diego, Fort Lewis, McChord AFB, Tripler Medical Center, Schofield Barracks, Hickman AFB, Fort Drum, Camp Lejeune, Camp Pendleton, Elgin AFB, NAS North Island and civilian locations in Fayetteville at 201 South McPherson Church Road, Fayetteville, NC and in San Diego at 3444 Camino Del Rio N, San Diego, CA 92108				
Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter		0	0	0
Negligent manslaughter		0	0	0
Forcible sex offenses		0	0	0
Non-forcible sex offenses		0	0	0
Robbery		0	0	0
Aggravated assault		0	0	0
Burglary		0	0	0
Motor vehicle theft		0	0	0
Arson		0	0	0
Other hate crimes involving bodily injury		0	0	0
Liquor law violation arrest		0	0	0
Drug law violation arrests		0	0	0
Illegal weapons possession arrests		0	0	0
Liquor law violation referrals		0	0	0
Drug law violation referrals		0	0	0
Illegal weapons possession referrals		0	0	0
Additional Hate Crime Reporting				
Simple assault		0	0	0
Larceny-theft		0	0	0
Intimidation		0	0	0
Destruction/damage/vandalism of property		0	0	0

1. Statistics are included for those installations where UMUC maintains regularly scheduled advising services and/or classes.
2. Statistics reflect those offenses that occurred in the space occupied by UMUC and only during the day and time the space was utilized for classes or advising.
3. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race, Religion, Sexual Orientation, Gender, Ethnicity, or Disability. Hate crimes are reported for the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury, as well as, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism.
4. Campus Disciplinary Referrals are incidents where an individual is not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).
5. At the time this report was published the following military bases had not disclosed their statistics to UMUC: NAS North Island and Camp Lejeune. Updates to the Annual Report will be made as the statistics are received.
6. The following bases were unable to supply UMUC with statistics: Marine Corps Base Hawaii-Kaneohe Bay, Pearl Harbor NAS.

D. UMUC-EUROPE SECURITY POLICIES & CRIME STATISTICS (for Headquarters in Heidelberg, Germany)

1. SECURITY POLICIES

UMUC-Europe is headquartered in Heidelberg, Germany. Classes are offered at several U.S. military installations throughout Europe and the Middle East. In case of an emergency contact:

Off Ramstein AB: German Fire Services contact Commercial 112; German Police contact Commercial 110; 569 US Forces Police at 489-6060/7070 or 0631-5366060.

Ktown: Military Police at 489-6060 0631-536-6060

Military Police: 486-3802 0631-536-3802

Heidelberg Police: +49 6221 34180

At any military installations Education Center contact the facilities manager (if one is appointed), dial 911 (if the service is available), or base security/military police. At any non-military affiliated sites, please contact the local authorities or the facilities manager.

The Education Centers at the local military installations ordinarily close between 2200 and 2300 (10:00p.m. and 11:00 p.m.) each evening or when all evening activities conclude. High schools on the installations, where UMUC classes are often held, close at similar times.

UMUC-Europe does not recognize any off-campus student organizations. Therefore, UMUC does not monitor criminal activity that students engage in off-campus.

UMUC-Europe does not provide programs to inform students or employees about crime prevention since base security/military police on each installation are responsible for base security. Such resources are provided by and available from the military communities to all members of those communities, including students, staff, and faculty. If students and employees have specific concerns regarding campus/base security procedures and practices, they should contact base security or the military police. UMUC-Europe encourages students and employees to be responsible for their own security and the security of others. For additional information regarding security, please contact the 569 US Forces Police at 489-6060/7070 or 0631-5366060 or your local base security force or military police.

2. REPORTED CRIME STATISTICS

The following chart provides the available statistics for certain crimes reported to the University, base security, and/or local law enforcement, as applicable, for the calendar years 2010, 2011, and 2012. The chart provides information of the location within the property and whether any of the crimes were hate crimes. Statistics disclosed herein are dependent on the ability of law enforcement agencies to accurately provide the information requested. UMUC-Europe does not have any dormitories or other residential facilities.

If you would like additional information, please contact the 569 US Forces Police at 489-6060/7070 or 0631-5366060 or the base security force or military police for your installation.

Europe

Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	1	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0

Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0
Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0

1. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race, Religion, Sexual Orientation, Gender, Ethnicity, or Disability. Hate crimes are reported for the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury, as well as, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism.
2. Campus Disciplinary Referrals are incidents where an individual is not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).
3. 2012 Burglary occurred at the administrative offices in Heidelberg.

E. UMUC-ASIA SECURITY POLICIES & CRIME STATISTICS (for Headquarters in Tokyo, Japan –Yokota Air Base Education Center)

1. SECURITY POLICIES

UMUC-Asia is headquartered in Tokyo, Japan at the Yokota Air Base Education Center. Classes are offered at several U.S. military installations throughout Asia. In case of an emergency contact:

Yokota Air Base: +81-3117-55-7227.

Okinawa: +81-611-734-9445

Korea: +82-2-7914-4089

Guam: 671-366-2910

At any military installations Education Center contact the facilities manager (if one is appointed), dial 911 (if the service is available), or base security/military police. At any non-military affiliated sites, please contact the local authorities or facilities manager.

The Education Center at Yokota Air Base is locked at 2230 (10:30 p.m.) or when all evening activities conclude. If you are not located at Yokota, please check with your education center for closing times. The Education Centers at other installations ordinarily close between 2200 and 2300 (10:00 p.m. and 11:00 p.m.) each evening. High schools on the installations, where UMUC classes are often held, close at similar times.

UMUC-Asia does not recognize any off-campus student organizations. Therefore, UMUC does not monitor criminal activity that students engage in off-campus.

UMUC-Asia does not provide programs to inform students or employees about crime prevention since base security/military police on each installation are responsible for base security. Such resources are provided by and available from the military communities to all members of those communities, including students, staff, and faculty. If students and employees have specific concerns regarding campus/base security procedures and practices, they should contact base security or the military police. UMUC-Asia encourages students and employees to be responsible for their own security and the security of others. For addition information regarding security, please contact your local base security force or military police listed above.

2. REPORTED CRIME STATISTICS

The following chart provides the available statistics for certain crimes reported to the University, base security, and/or law enforcement, as applicable, for the calendar years 2010, 2011, and 2012. The chart provides information on the location within that property and whether any of the crimes were hate crimes. Statistics disclosed herein are dependent on the ability of law enforcement agencies to accurately provide the information requested. UMUC-Asia does not have any dormitories or other residential facilities.

If you would like additional information, please contact your local base security force or military police listed above.

Asia

Crime	Number of Crimes & Location by Year			Hate Crimes
	2010	2011	2012	
Murder/non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Forcible sex offenses	0	0	0	0
Non-forcible sex offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated assault	0	0	0	0
Burglary	0	0	0	0
Motor vehicle theft	0	0	0	0
Arson	0	0	0	0
Other hate crimes involving bodily injury	0	0	0	0
Liquor law violation arrest	0	0	0	0
Drug law violation arrests	0	0	0	0
Illegal weapons possession arrests	0	0	0	0
Liquor law violation referrals	0	0	0	0
Drug law violation referrals	0	0	0	0
Illegal weapons possession referrals	0	0	0	0
Additional Hate Crime Reporting				
Simple assault	0	0	0	0
Larceny-theft	0	0	0	0
Intimidation	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0

1. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race, Religion, Sexual Orientation, Gender, Ethnicity, or Disability. Hate crimes are reported for the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury, as well as, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism.
2. Campus Disciplinary Referrals are incidents where an individual is not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).

**THE UNIVERSITY OF MARYLAND, UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE
CAMPUS AT THE UNIVERSITIES AT SHADY GROVE**

The Universities at Shady Grove (USG) is a regional center located in Rockville, Maryland, that supports programs from nine different institutions within the University System of Maryland. Students attend classes at USG but are still considered students of their “home campus.” In addition, employees at USG can be affiliated with any of the nine institutions.

Please access the link <http://www.shadygrove.umd.edu/about/public-safety/> for the USG *Annual Security Report* that is compiled and distributed annually in compliance with the *Clery Act*. This publication contains crime statistics and statements of security policy. Annually, prior to October 1st, current students and employees are sent an email message providing them with a link to this brochure and notification that the current edition of the *Safety & Security* publication has been posted on the Universities at Shady Grove website. Printed copies may be obtained from the 24 hour security desk located in the Camille Kendall Academic Center on the Shady Grove campus.

Crime statistics for USG are reported, in their entirety, by each of the nine institutions that conduct classes at USG.

**UNIVERSITY OF MARYLAND, UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE AT THE
UNIVERSITIES AT SHADY GROVE CRIME STATISTICS**

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (the *Clery Act*) mandates the manner and format in which statistics are to be collected and published. Statistical updates, if any, will be posted online (<http://www.shadygrove.umd.edu/about/public-safety/>).

CLERY ACT STATISTICS THE UNIVERSITIES AT SHADY GROVE					
STATISTICS	Year	Campus	Noncampus Buildings or Property	Public Property (FN1)	Total
CRIME REPORTS					
Murder & Non-negligent Manslaughter	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Negligent Manslaughter	2012	0	0	0	0
	2010	0	0	0	0
	2010	0	0	0	0
Sex Offenses -- forcible	2012	0	0	0	0
	2010	0	0	0	0
	2010	0	0	0	0
Sex Offenses -- Non forcible	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Robbery	2012	0	0	0	0
	2011	1	0	0	1
	2010	1	0	0	1
Aggravated Assault	2012	0	0	0	0

	2011	0	0	0	0
	2010	0	0	0	0
Burglary	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Motor Vehicle Theft	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Arson	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Hate Crimes Involving Bodily Injury (FN2)	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
ARRESTS					
Liquor Law Violation Arrests	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Drug Law Violation Arrests	2012	1	0	0	1
	2011	0	0	0	0
	2010	0	0	0	0
Illegal Weapons Possession Arrests	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
CAMPUS DISCIPLINARY REFERRALS (FN3)					
Liquor Law Violation Referrals	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Drug Law Violation Referrals	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Illegal Weapons Possession Referrals	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0

Footnotes:

1. Any statistics listed in "Public Property" category include incidents that took place off campus, on public property immediately adjacent to and accessible from the Campus, but not on the property of USG.
2. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race (RA), Religion (RE), Sexual Orientation (SO), Gender (G), Ethnicity (E), or Disability (D). Any numbers in

small print parentheses would indicate how many of the total number of reported incidents were motivated by each type of bias. Statistics for the chart category, "Hate Crimes Involving Bodily Injury" do not include other hate crimes that might be included in other categories.

3. Individuals not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).

CRIME DEFINITIONS

ARSON

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

CRIMINAL HOMICIDE-MANSLAUGHTER BY NEGLIGENCE

The killing of another person through gross negligence.

CRIMINAL HOMICIDE-MURDER AND NONNEGLIGENT MANSLAUGHTER

The willful (nonnegligent) killing of one human being by another.

ROBBERY

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

AGGRAVATED ASSAULT

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

BURGLARY

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

MOTOR VEHICLE THEFT

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

WEAPON LAW VIOLATIONS

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

DRUG ABUSE VIOLATIONS

Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadone); and dangerous nonnarcotic drugs (barbituates, benzedrine).

LIQUOR LAW VIOLATIONS

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

SEX OFFENSES-FORCIBLE

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

- A. Forcible Rape-The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against

the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

- B. Forcible Sodomy-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- C. Sexual Assault With An Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- D. Forcible Fondling-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

SEX OFFENSES-NONFORCIBLE

Unlawful, nonforcible sexual intercourse.

- A. Incest-Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- B. Statutory Rape-Nonforcible sexual intercourse with a person who is under the statutory age of consent.

II. NOTIFICATION OF RIGHTS UNDER FERPA FOR POSTSECONDARY INSTITUTIONS

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. These rights include:

- A. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the University Registrar or designee written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
- B. **The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.** In order to ask the University to amend a record that they believe is inaccurate or misleading, students should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, a University official will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for the amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- C. **The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.** A primary exception permits disclosure without consent to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, consultant, or collection agency); a person serving on the Board of Trustees; or a student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.
- D. **The right to prevent disclosure of directory information.** UMUC may disclose directory information without consent unless a student files a written notice restricting the disclosure within three weeks of the first day in which the student is enrolled to the appropriate office. UMUC designates the following items as directory information:
- a. Name
 - b. Major field of study
 - c. Dates of attendance
 - d. Degrees and awards received
 - e. Previous educational institution most recently attended
 - f. Date of birth
- E. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.** Complaints to the Department of Education should be submitted to:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue SW Washington, D.C.
20202-4605

If you would like additional information, please review the University's Disclosure of Student Records Policy (<http://www.umuc.edu/policies/academicpolicies/aa21014.cfm>)

III. PEER TO PEER FILE SHARING

UMUC Peer to Peer Notification

Unauthorized use of copyrighted materials may bring civil and criminal penalties to the user. UMUC is committed to combating the unauthorized use of copyrighted materials on UMUC's network, and therefore, has established a written plan to achieve this goal. The intent of this plan is to inform UMUC students, faculty, and staff members of the appropriate use of copyrighted material on the network and to deter, detect, and discipline prohibited use, while reasonably maintaining the educational use of UMUC's network.

Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the Web site of the U.S. Copyright Office at www.copyright.gov, especially their FAQ's at www.copyright.gov/help/faq.

UMUC Procedures for Handling Unauthorized Distribution

UMUC implements an active protocol to respond to copyright infringement allegations. In accordance with the Digital Millennium Copyright Act ("DMCA"), UMUC has designated the following individual to receive and respond to reports of alleged copyright infringement on UMUC's website:

Nancy Williamson
Vice President and General Counsel
University of Maryland University College
3501 University Boulevard East
Adelphi, Maryland 20783 301-985-7080
legallaffairs@umuc.edu

In order to be effective under the DMCA, a notification of claimed infringement must be in writing and include the following information:

1. A physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed;
2. Identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works at a single online site are covered by a single notification, a representative list of such works at that site;
3. Identification of the material that is claimed to be infringing or to be the subject of infringing activity and that is to be removed or access to which is to be disabled, and information reasonably sufficient to permit the service provider to locate the material;
4. Information reasonably sufficient to permit the service provider to contact the complaining party, such as an address, telephone number, and, if available, an electronic mail address at which the complaining party may be contacted;
5. A statement that the complaining party has a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law; and
6. A statement that the information in the notification is accurate, and under penalty of perjury, that the complaining party is authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

Once an effective DMCA takedown request is submitted, UMUC will act expeditiously to remove or block access to the infringing material.

IV. DRUG PREVENTION PROGRAM

A. INTRODUCTION

University of Maryland University College (UMUC) complies with federal, state and local laws that regulate or prohibit the possession, use or distribution of alcohol or illicit drugs. The following information applies to all UMUC full-time, part-time, and temporary faculty, staff, and students and to all activities either conducted on UMUC's premises or sponsored by UMUC.

B. STANDARDS OF CONDUCT

All UMUC students, faculty, and staff are prohibited from unlawfully possessing, using, manufacturing, distributing or dispensing alcohol or any controlled substance on UMUC's premises or at UMUC-sponsored activities. UMUC expects all faculty, staff, and students to comply with applicable laws and regulations pertaining to possession, use, manufacture, distribution, or dispensation of alcohol or controlled substances, whether or not such laws are mentioned in this Report. All employees are expected to report to work free of the influence of alcohol or any illicit drug. All students are expected to report to classes and other educational meetings free of the influence of alcohol or any illicit drug.

C. SANCTIONS

1. **UMUC'S SANCTIONS**

UMUC will impose disciplinary sanctions on any student or employee (faculty and staff) who violates the standards of conduct regarding drug and alcohol use.

Any student who violates any of the applicable standards of conduct is subject to disciplinary action and penalties, up to and including possible expulsion from the University, in addition to referral to the appropriate law enforcement authorities for prosecution. Further information can be found in UMUC's **Code of Student Conduct** (<http://www.umuc.edu/policy/student/stud15100.shtml>), which expressly prohibits the unlawful use, possession, distribution, or possession for purposes of distribution of any controlled substance, illegal drug, or alcohol on UMUC premises or at UMUC-sponsored activities.

Any employee who violates any of the applicable standards of conduct is subject to disciplinary action and penalties, up to and including possible termination of employment, in addition to referral to the appropriate law enforcement authorities for prosecution. Further information can be found in **VII-1.10- University Of Maryland System Policy On A Drug-Free Workplace** (<http://www.usmh.usmd.edu/Leadership/BoardOfRegents/Bylaws/SectionVII/VII110.html>) and in **Executive Order 01.01.1991.16 - the State of Maryland Substance Abuse Policy**. (<http://www.dbm.maryland.gov/employees/Documents/Policies/SubstanceAbusePolicy.pdf>)

2. **SUMMARY OF LEGAL SANCTIONS**

UMUC offers courses and programs at locations throughout Maryland and the Washington, DC/Virginia metro area. In addition, courses and programs are offered overseas in several countries on military installations. The primary locations overseas are in Germany and Japan. The following is a summary of current legal penalties in Maryland, Germany, and Japan for violations of drug and alcohol laws.

Note: Outside the United States, many UMUC locations are connected to U.S. military installations and thus are subject to military jurisdiction in addition to local foreign law. At UMUC's non-military overseas locations, all employees and students should be aware that they may be subject to the drug and alcohol laws and regulations of the host country. For additional information, please contact the Area Director.

U.S. Federal Law

Penalties for Possession: The Controlled Substances Act, 21 U.S.C. §§ 801, et seq. sets forth schedules of controlled substances. It is unlawful to possess any controlled substance without a valid prescription. This includes, but is not limited to, those drugs commonly described as "illegal drugs" such as marijuana, hashish, cocaine, PCP, LSD, methamphetamines, and heroin. Penalties for simple possession include fines of \$1,000 or more and imprisonment of not more than one year for a first offense. Subsequent convictions carry much higher fines and greater prison terms. The penalties also increase significantly if a mixture containing cocaine base is involved. Penalties will vary depending on the amount and type of drug involved, as well as other factors. In addition, any individual who knowingly possesses a controlled substance may be liable for a civil penalty up to \$10,000. Attempt and conspiracy carry the same maximum punishment as the object crime. See 21 U.S.C. §§ 844a.

Penalties for Trafficking: It is unlawful to manufacture, distribute, dispense, or possess with the intent to manufacture, dispense, or distribute, a controlled substance. First offenders for possession can also be ordered into drug treatment and community service. The penalties are doubled for adults who distribute drugs to minors. For a second offense, the penalties are tripled. The federal trafficking penalties are available on the U.S. Drug Enforcement Administration's website at www.justice.gov/dea/druginfo/ftp3.shtml.

Proximity to School Property: The punishment for possession or trafficking in a controlled substance is greatly increased if the offense was committed within 1,000 feet of a school, including a college or university, or other public property. An offender will be subject to twice the maximum authorized punishment and harsher sentencing restrictions, with a minimum one-year prison term. A second offense triples the fine and carries a minimum three-year prison term. See 21 U.S.C. § 860.

Drug Paraphernalia: Under Federal law, it is unlawful to sell, offer for sale, import, export, or use the

mail or interstate commerce facilities to transport drug paraphernalia. Penalties include a fine and imprisonment for up to three years. See 21 U.S.C. § 863.

Loss of benefits: Among other sanctions, such as forfeiture of property and civil penalties, a person convicted of any Federal or State offense involving possession of a controlled substance can be denied Federal benefits such as loans, grants, contracts, and professional licenses, for a period of up to one year for a first offense and up to five years for subsequent offenses. Also, he or she can lose eligibility for assistance such as social security and food stamps. For trafficking or distribution crimes, a person can lose benefits for up to five years with the first conviction; up to ten years for a second conviction; and permanently for a third conviction. See 21 U.S.C. § 862, 862a.

Maryland Law

In addition to the Federal laws summarized above, the State of Maryland has its own laws dealing with controlled substances. The Maryland Controlled Dangerous Substances Act is codified in Title 5 of the Criminal Law Article of the Maryland Code.

Drug Offenses: Possessing or administering a controlled dangerous substance, unless obtained by prescription, is a misdemeanor, subject to imprisonment not exceeding 4 years or a fine not exceeding \$25,000 or both, or if the crime involves marijuana, imprisonment not exceeding 90 days or a fine not exceeding \$500 or both.

Distribution: A maximum of five years imprisonment or a fine not exceeding \$15,000 or both is the penalty for a first offense of manufacture, distribution, dispensing or possession with intent to distribute. With respect to a Schedule I or II narcotic drug, the penalty is up to 20 years or a fine up to \$25,000. For subsequent offenses, the penalties are substantially increased. If the offender is convicted as a "drug kingpin," even the first offense can carry a fine of up to \$1,000,000 and 20-40 years imprisonment without parole.

Proximity to School Property: Anyone who manufactures, distributes, dispenses, or possesses with intent to distribute a controlled dangerous substance within 1,000 feet of an elementary or secondary school, or on a school vehicle, will be subject to an additional prison term up to twenty years and/or a fine of up to \$20,000 for first offense, which doubles to 5-40 years imprisonment and/or \$40,000 fine for a second offense.

Drug Paraphernalia: Delivering, selling, manufacturing, or possessing with intent to deliver drug paraphernalia is a misdemeanor with a fine of up to \$500, and for each subsequent violation, imprisonment not exceeding 2 years and/or a fine up to \$2,000. Several Maryland jurisdictions have their own laws prohibiting the sale, display, distribution, or possession with intent to sell, of drug paraphernalia. Depending upon the particular local law, a violation may be punishable by fine of up to \$1,000 and/or possible imprisonment of up to six months.

Alcohol: Drinking alcoholic beverages is prohibited on public property under Maryland State law and under many county and local codes within Maryland. Many jurisdictions, either under State law or their own codes, also prohibit the possession of alcohol in an open container on public property or shopping center property. These laws generally carry fines ranging from \$100 to \$500 for a violation, and some also provide for jail terms ranging from 5 to 90 days.

Maryland law also makes it a misdemeanor to be intoxicated in public and cause a public disturbance, or to be intoxicated and endanger the safety of another person or of property. This carries a fine of up to \$100 and up to 90 days imprisonment.

It is illegal for persons under age 21 to possess alcoholic beverages with intent to consume them, and for anyone to falsify or misrepresent his or her age or another person's age to obtain alcohol. The penalty is a fine not exceeding \$500 for the first offense and up to \$1,000 for repeat offenses. It is also illegal in most circumstances to obtain or give alcohol to a person under age 21. The penalty is a fine not exceeding \$1,000 for a first offense and up to \$1,500 for subsequent violations.

German Law

Under the German narcotics law, there are three categories which are listed in three different subsections of the law as follows:

Subsection 1: Illegal narcotics. Examples are substances like Marihuana, Hashish, Heroin, LSD as well as the drugs traded among minors as Ecstasy (MDMA, MMDA, MDE, MDA, DOB). In the case of Cannabis products (Hashish, Marihuana), the seed is exempt from the narcotics law. If the seed is cultivated as a drug, then it is included again in the narcotics law. Furthermore, the cultivation of the so called utilizable hemp (part of THC up to 0.3%) is also exempt from the narcotics law. The Ministry of Agriculture must provide a special authorization.

Subsection 2: Narcotics not available by prescription but permitted in certain circumstances. These are substances needed by the pharmaceutical industry for the manufacturing of medications. Examples are Cocaine leaves, Delta-9-Tetrahydrocannabinol (psychotropic substance in Hashish, Marihuana, THC), Dihydromorphine (basic substance in Morphine), Drimethadone (interim Methadone substance), Papaver Orientale (Sleeping Poppy) Pethidine Acid, Norpethidine.

Subsection 3: Narcotics available by prescription. These are medications which fall under the narcotics law, but which can be prescribed by a medical practitioner. Examples are: Amphetamine barbital (prescribed as Secobarbital, a strong sleeping and pain-killing drug), different forms in the Benzodiazepine group like Promazepam, Diazepam, Flunitrazepam, Trizazepam. These substances are also contained in strong sleeping and pain-killing drugs as well as in psychiatric drugs. Other substances are Fenetyllin: name of the drug: Captagon (psychiatric drug), Fentanyl (like Durogesic, a strong pain-killing drug), Buprenorphine: name of the drug: Temgesic (a strong pain-killing drug), Hydromorphone: name of the drug: Dilaudid (a strong pain-killing drug), further substances like Levomethadone (name of the drug: L-Polamidon) or Methadone (name of the drug: Polamidone), as well as Dronabinol (pharmaceutical name for Delta9 Hydrhydrocabinol: name of the drug: Marinol), Cocaine (as local narcotics in ophthalmology), as well as Codeine (in the case of respiratory diseases or as substitute for Heroine drug addicts).

Under the German narcotics law, any contact (except consumption) with the substances under subsections 1, 2 or 3 puts the person under penalty. Although consumption is not punishable, the acquisition or possession of the narcotic is punishable.

According to § 29 of the narcotics law, the cultivation, production, trade, import, export, disposal, delivery, trafficking, acquisition or obtaining these substances under any other way is submitted to penalty. The above mentioned offences are punished with a prison sentence of up to 5 years or with a fine. The narcotics law does not differ between so called "hard" and "soft" drugs. Such differences are made during the punishment verdicts on a case by case basis.

According to § 29 of the narcotics law, persons who are themselves not directly in contact with the drugs but who inform about, provide or grant others with opportunities for the unauthorized consumption, acquisition, and delivery are also punished with a prison sentence of up to 5 years or with a fine. This regards the advertising for drugs as well as providing rooms at disposal for the drugs consumption.

According to § 29, section 3, the earlier mentioned drug penalties have been increased. This concerns the trading or the actions endangering the health of more persons respectively. The penalty will be prison sentence not under 1 year.

According to § 29, section 5, the narcotics law allows the courts the possibility to dismiss a criminal proceeding when the drug consumer cultivates, produces, imports, exports, acquires or obtains in any other way or possesses only for personal use in small quantities the drugs listed in subsection 1-3. The small quantity is not defined neither by law nor by jurisdiction, so it can be stated that a dismissal of a criminal proceeding will be done through an individual decision by the respective court.

Since the verdict of the Federal Constitutional Court (the "Cannabis verdict") the jurisdiction acquired a certain attitude regarding the Cannabis drugs Hashish and Marihuana. This attitude differs from one Bundesland to the other. In the Department of Public Prosecution Ellwangen/Jagst criminal proceedings are dismissed with quantities up to 3 grams of Hashish and 5 grams of Marihuana in the case of a first time offender if no persons were endangered.

In addition, § 29 of the narcotics law contains a penalty increase. This concerns delinquents who are older than 21 years and who deliver, administer or leave to direct consumption to persons under 18 years the drugs listed in subsection 1-3. (Exceptions are here again medical practitioners, dentists and veterinarians). Furthermore, the increase of penalty, for a period not under 1 year, is effective with the delivery, production or possession of drugs not in small quantities according to the subsections 1-3 of

the narcotics law. The significant quantities values are defined by the jurisdiction and amount to:

Heroin: 1.5 grams Heroinhydrochlorid
Morphine: 4.5 grams Morphinehydrochlorid
Methadone: 3 grams Methadonehydrochlorid
Opium: 200 consumer units corresponding to 5 grams
Morphinehydrochlorid
Cocaine: 3 grams Cocainehydrochlorid
Cannabis products: 7.5 grams Tetrahydrocannabinol (THC)
Lysergid (LSD): 300 trips corresponding to 6 mg Lysergid
Amphetamine: 10 grams Amphetamine base
Ecstasy: MDMA: 300 consumer units corresponding to 24 grams
MDMA-base
MDE: 200 consumer units corresponding to 34 grams MDE Hydrochloride
MDA: 250 consumer units corresponding to 30 grams MDA Hydrochloride
In § 30 of the narcotics law there are additional penalty increases. In the following situations, the penalty increases to not under 2 years:

- when narcotics are cultivated, produced or traded and the delinquents
- act as a member of a gang,
- join together with the aim of continuing such acts, respectively deal commercially
- cause death thoughtlessly by dispensing narcotics
- and import a significant amount from a foreign country

In § 30a of the narcotics law, increases of the offenses include additional penalties of imprisonment of not under 5 years. Perpetrators, as members of a gang, fall under this law if they conspired to continue committing offenses according to the narcotics law, cultivate, manufacture, deal with, import or export narcotics in a significant amount. The same is true for perpetrators who are over 21 years old and instruct people under 18 years of age:

- to deal with narcotics
- import or export narcotics
- or give it to people in any other way.

If a person carries a firearm or any other weapon, which could harm other people, with him when carrying out an offense, the penalty increases to not under 5 years.

Also, § 32 of the narcotics law contains provisions that are punished as irregularities. These are not offenses, but legal violations that can be fined up to an amount of DM 50,000. These provisions concern people who may work with narcotics according to an exceptional permission.

Japanese Law

Students and employees at the UMUC-Asia are subject to local laws relating to possession and distribution of illegal drugs. Active Duty military personnel stationed in Japan may be subject to both Japanese laws and the Uniform Code of Military Justice (UCMJ). Students and employees located in other countries should be aware that the applicable legal penalties of their host country may be different and perhaps more severe than the United States laws which they may be accustomed.

Marijuana Control Law

Art 24. Anyone who grows, imports and exports marijuana, without due authorization, shall be punished with imprisonment for less than 7 years with labor.

Art 24, para 2. Anyone who violates the above, without due authorization, with the purpose of making a profit, shall be punished with imprisonment for less than 10 years with labor or under some circumstances of the offense, less than 10 years with labor and a fine of 3 million yen.

Art 24-2. Anyone who possesses, receives or transfers marijuana, without due authorization, shall be punished with imprisonment for less than 5 years with labor.

Art 24-2, para 2. Anyone who, without due authorization, violates the above with the purpose of making a profit shall be punished with imprisonment for less than 7 years with labor or under some

circumstances of the offense, less than 7 years with labor and a fine of 2 million yen.

Art 24-3. Anyone who falls under the following shall be punished with imprisonment for less than 5 years with labor.

Immigration-Control and Refugee-Recognition Act

Art 24. Any foreigners who fall under the following shall be ordered to leave Japan.

Art 24, para 4, item 8. Anyone who violates the Narcotics and Psychotropic Control Law, Marijuana Control Law, Opium Law or Stimulant Control Law and Penal Code of Japan, Chapter14 and is convicted.

Magic Mushrooms

Anyone who, without due authorization, grows or imports magic mushrooms shall be punished with imprisonment for more than 1 year with labor and less than 10 years with labor. Anyone who possesses or transfers magic mushrooms shall be punished with imprisonment for less than 7 years with labor. Anyone who solicits shall be punished with imprisonment for less than 3 years with labor.

Stimulant Control Law

Art 41. Anyone, who without due authorization, imports, exports or manufactures stimulants shall be punished with imprisonment for more than 1 year with labor.

Art 41, para 2. Anyone who violates the above with the purpose of making a profit shall be punished with imprisonment for life with labor or more than three years with labor and a fine of 10 million yen.

Art 41-2. Anyone who, without due authorization, possesses, transfers or receives stimulants shall be punished with imprisonment for less than 10 years with labor.

Art 41-2, para 2. Anyone who violates the above with the purpose of making a profit, shall be punished with imprisonment for more than 1 year with labor or under some circumstances of the offense, more than 1 year with labor and a fine of less than 5 million yen.

Foreigners convicted of drug crimes will be deported from Japan with a possible lifetime ban on return to the country.

Military Law

Students and employees who also are military personnel may be subject to the Uniform Code of Military Justice (UCMJ). 912a. ART. 112a. Wrongful Use, Possession, etc., of Controlled Substances states:

- A. Any person subject to this chapter who wrongfully uses, possesses, manufactures, distributes, imports into the customs territory of the United States, exports from the United States, or introduces into an installation, vessel, vehicle, or aircraft used by or under the control of the armed forces a substance described in subsection (b) shall be punished as a court-martial may direct.
- B. The substances referred to in subsection (a) are the following:
 1. opium, heroin, cocaine, amphetamine, lysergic acid diethylamide, methamphetamine, phencyclidine, barbituric acid, and marijuana, and any compound derivative of any such substance.
 2. Any substance not specified in clause (1) that is listed on a schedule of controlled substances prescribed by the President for the purposes of this article.
 3. any other substances not specified in clause (1) or contained in the list prescribed by the President under clause (2) that is listed in Schedules I through V of section 202 of the Controlled Substances Act (21 U.S.C. 812).

Active Duty military personnel should seek additional information from their supervisors.

D. HEALTH RISKS

Drugs	Possible Side Effects	Effects of Overdose	Withdrawal Syndrome
Narcotics (Opium, Morphine, Codeine, Heroin, Hydromorphone, Meperidine, Methadone, Hydrocodone, Fentanyl, Analogs, Oxycodone)	Euphoria, drowsiness, respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, convulsions, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills, and sweating
Depressants (Chloral Hydrate, Barbiturates, Benzodiazepines, Methaqualone, Gluethemide)	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Stimulants (Cocaine, Amphetamines, Methamphetamine, Phenmetrazine, Methylphenidate)	Increased alertness, excitation, euphoria, increased pulse rate and blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Hallucinogens (LSD, Mescaline, Peyote, Amphetamine Variants, Phencyclidine, Phencyclidine Analogs)	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Cannabis (Marijuana, Tetrahydrocannabinol, Hashish, Hashish Oil)	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior	Fatigue, paranoia, possible psychosis	Insomnia, hyperactivity, decreased appetite
Anabolic Steroids (testosterone, Nandrolone, Oxymetholone)	Virilization, acne, testicular atrophy, gynecomastia, aggressive behavior, edema	Unknown	Possible depression
Alcohol Abuse	Impairment of judgment and coordination required to drive a car safely, aggressive acts, impairments in higher mental functions severely altering ability to learn and remember information, fetal alcohol syndrome	Respiratory depression, possible death	Severe anxiety, tremors, hallucinations, and convulsions

E. RESOURCES FOR EDUCATION, CONSULTATION, AND COUNSELING

1. ONLINE RESOURCES

Information about drug and alcohol abuse education, consultation, and counseling may be available from these online resources:

National Institute on Alcohol Abuse and Alcoholism - www.niaaa.nih.gov

National Institute on Drug Abuse - www.nida.nih.gov

Centers for Disease Control and Prevention - www.cdc.gov

Substance Abuse and Mental Health Services Administration - www.samhsa.gov

Prevention Online - SAMHSA's National Clearinghouse for Alcohol and Drug Information – www.samhsa.gov/prevention.

Maryland Alcohol and Drug Abuse Administration – adaa.dhmh.maryland.gov.

2. UMUC RESOURCES

a. Stateside

Within the United States, the Maryland State Employee Assistance Program (EAP) may be able to provide confidential counseling and referral assistance to employees who are experiencing personal and medical problems, including drug and alcohol abuse. The **Office of the Statewide Equal Employment Opportunity Coordinator** (<http://www.dbm.maryland.gov/employees/Pages/EAP.aspx>) provides this confidential service to help State employees who face personal matters that adversely affect their job performance.

b. UMUC-Europe

UMUC-Europe employees experiencing problems stemming from personal and medical problems including drug and alcohol abuse should contact the **Human Resources Office** at DSN: 370-7157/6762 or +49 (0)6221-3780 for information on available counseling. UMUC-Europe students can receive treatment at local military or local national facilities. In addition, students may receive health education counseling which includes chemical and substance abuse.

c. UMUC-Asia

UMUC-Asia students and employees are encouraged to contact their Family Advocacy Center for counseling related to drug and/or alcohol abuse. Family Advocacy programs on military bases throughout the Pacific region provide confidential counseling to all Status of Forces Agreement (SOFA) sponsored and Active Duty military personnel who are experiencing problems stemming from all various personal and medical issues, including drug and alcohol abuse. At **Yokota**, you can call **Family Advocacy** at **DSN: 225-3648**. Active Duty UMUC-Asia students can receive referral to local treatment programs offered through Family Advocacy through referrals from his/her supervisor.

V. Campus Law Enforcement

All UMUC properties are under the jurisdiction of the University of Maryland Department of Public Safety (UMDPS). UMDPS is an internationally accredited police agency whose mission it is to serve the university community, protect life and property, and enforce the law. UMDPS Police Officers have all the powers of any peace or police officer in the State of Maryland. Each officer is empowered by state law to make arrests, investigate crimes, and carry firearms. Furthermore, the UMDPS has jurisdiction on all properties owned, operated, leased by, or under the control of the University of Maryland System, including all UMUC properties (Largo, University Centre, Dorsey Station, and Adelphi). However, they do not actively patrol and respond to all properties.

Reporting Crimes

All crimes committed on campus must be reported immediately to either the security department or appropriate law enforcement agency. Security Officers with no arrest powers are assigned to the Adelphi Headquarters and the Academic Center at Largo. The University of Maryland Department of Public Safety (UMDPS) is the primary responding agency for all police and emergency response at the Adelphi Headquarters and University Centre. Crimes committed at all other locations should be reported to the local authorities or the base security force/military police as indicated below.

Crime reporting contact information:

Adelphi	Inn and Conference Center Security	301-985-7371
	UMUC Security UMDPS	240-684-2911 301-405-3333 / 301-405-3555
	UMUC emergency notification system https://alert.umuc.edu	
Academic Center at Largo	UMUC Security	240-684-2911
	Prince George's County Police UMUC emergency notification system https://alert.umuc.edu	911 / 301-333-4000
University of Maryland, College Park	UMDPS	301-405-3333 / 301-405-3555
	UMDPS emergency notification system www.alert.umd.edu	
Dorsey Station	Howard County Police UMUC emergency notification system https://alert.umuc.edu	911 / 410-313-2200
University Centre	UMDPS	301-405-3333 / 301-405-3555
	UMUC Security UMUC emergency notification system https://alert.umuc.edu	240-684-2911
Shady Grove	Montgomery County Police Shady Grove Security Shady Grove emergency notification system http://www.shadygrove.umd.edu/campus-services/public-safety/campus-alerts	911 / 301-279-8000 301-738-6065
Eastern Shore Higher Education Center	Queen Anne's County Police	911 / 410-758-0770
	Chesapeake College Department of Public Safety	410-758-7275
Hagerstown	Hagerstown Police Campus Security	911 / 240-527-2762 240-527-2718

Anne Arundel Community College Arundel Mills	Anne Arundel County Police	911 / 410-222-8610
	Department of Public Safety AACC emergency notification system www.aacc.edu/stayinformed	410-777-1818
Higher Education Center at HEAT	Harford County Sheriff	911 / 410-838-6600
Laurel College Center	Prince George's County Police	911 / 301-333-4000
	Laurel Police Department	911 / 301-725-3000
Prince George's Community College	Prince George's County Police	911 / 301-333-4000
	Campus Police PGCC emergency notification system http://www.pgcc.edu/Campus_Info/Owl_Alert.aspx	301-322-0666
Southern Maryland Higher Education Center	St. Mary's County Sheriff	911 / 301-475-4200
Waldorf Center for Higher Education	Charles County Sheriff	911 / 301-932-2222
Quantico-off base UMUC San Diego (civilian site)	Stafford County Sheriff's	911 / 540-658-4450
	San Diego Police	911 / 619-531-2000
Ft. Bragg (civilian site)	Fayetteville Police Department	911 /

The following contact information is for the agency that oversees police/security services on military installations (Provost Marshal, Military Police, Base Security, etc.)

Pensacola NAS	(850) 884-7190
Fort Hood	(254) 287-4001
Fort Bliss	(915) 568-2115
Travis AFB	(707) 424-1110
Kaneohe Bay	(808) 257-2123
Fort Campbell	(270) 9561622

Eglin AFB	(850) 882-1110
Hurlburt Field	(850) 884-6589
Norfolk	(757) 322-2550
Fort Eustis	(757) 878-3013
NS Oceana	(757) 433-2181
JEB Little Creek	(757) 462-1846
Langley AFB	(757) 764-5091
NSB Kings Bay	(912) 573-9318
Jacksonville NAS	(904) 542-1586
Naval Station Mayport	(904) 270-5334
Fort Benning	(703) 545-2218
Fort Gordon	(706) 791-4380
Lackland AFB	(210) 671-9162
Fort Sam Houston	(210) 221-9205
Holloman AFB	(575) 572-1110
White Sands Missile Range	(575) 678-2727
Peterson AFB	(719) 556-7321
Schriever AFB	(719) 567-5643
NAS North Island	(610) 545-1049
NS San Diego	(619) 556-1266

Camp Pendleton	(760) 763-2077
Fort Irwin	(760) 380-4444
MCAGCC 29 Palms	(760) 830-6800
MCAS Miramar	(858) 577-1359
MC Recruit Depot San Diego	(619) 524-4202
NAS Point Mugu	(805) 654-2336
NB Point Loma	(619) 553-9870
NCBC Port Hueneme	(805) 488-3611
NMC San Diego Balboa Park	(610) 532-8500
NB Bremerton	(360) 627-4027
NB Bangor	(360) 377-0602
NS Everett	(425) 304-3260
NAS Whidbey Island	(360) 257-2728
USCG Seattle	(206) 217-6001
Fort Lewis	(253) 966-3623
McChord AFB	(253) 966-3624
Pearl Harbor NAS	(808) 474-2222
Schofield	(808) 433-6629
Hickam AFB	(808) 449-7110

Tripler Medical Center	(808) 433-1111
USCG Honolulu	(808) 842-2640
Bolling AFB	(202) 433-3333
Henderson Hall	(703) 614-7200
Fort Detrick	(301) 619-2216
Walter Reed Army Medical Center	(301) 295-1246
NAS Patuxent River	(301) 342-4739
Fort Meade	(301) 677-5662
Aberdeen Proving Grounds	(410) 278-5201
Andrews AFB	(301) 981-1110
Marine Corps Base Quantico	(703) 784-2252

Emergency Procedures

Timely communication in an emergency or crisis situation is crucial. It is important that the campus community, as well as emergency responders, department heads, media, etc. receive immediate and accurate information.

If a situation exists that threatens the safety and security of the UMUC community, the UMUC Security Department and Emergency Action Leadership Team will immediately assess the situation and determine the proper course of action. This is based on the size, scope and seriousness of the incident, and the threat to life, or the safety to the campus community. The Emergency Action team will monitor emergency alert/NOAA radios and remain in constant communication with each other, as well as, the University of Maryland Department of Public Safety (UMDPS) and other local authorities. Once an emergency situation is confirmed, the Security Department has the authority to issue an alert and initiate the appropriate response plan, if there is an immediate threat to health and safety. In the event that there is not an immediate threat, the Emergency Action Team will consult and decide on the appropriate response. UMUC will also provide follow-up information regarding the circumstances or status of an incident.

In the event of an emergency, UMUC has several systems in place that provide the campus community with important warnings regarding an emergency, as well as provide advice on the appropriate response.

Emergency Text Alert System

This text alert system is a software application used to send emergency alerts, notifications and updates to its subscribers. The alerts are sent to the subscriber's email account/s, PDA, cell phone or pager. All of the top hazards and major alert situations have pre-arranged texts, which enables the alert to be sent quickly. The alert system is maintained by UMUC security and can be sent by security or specific members of the Emergency Action Team from their office, home or mobile device. The system is also used to provide necessary updates on a specific situation. UMUC Security also monitors the UMDPS Alerts. When an alert is received that affects UMUC as well, UMUC will immediately send the UMDPS alert to the affected users.

Public Address System

All buildings on the Adelphi and Largo campus have a public address (PA) system that can be activated by Security and when necessary Facilities Management personnel. In the event of an emergency situation affecting the campus, Security will initiate a PA announcement to the affected building/s.

Communication Department Alerts

In the event of an emergency situation, the Communication Department will initiate their procedures in providing information on the emergency onto the intranet/internet. A campus wide broadcast email can be sent as well. Communications will post an emergency message onto the Campus Information Line (301-985-7669).

Early Warning Siren

The University of Maryland Department Of Public Safety (UMDPS) has implemented an Early Warning System Emergency Siren Program to provide instant notification to the campus community of an imminent dangerous condition. This system is designed to alert those individuals outside of the campus buildings. The sirens can be heard on and around the UMUC Adelphi Campus, therefore enabling UMUC to take advantage of this system. During an emergency the sirens will emit a steady tone that will sound for at least three minutes. When heard, individuals should seek immediate shelter. When the emergency situation has ended, the siren will sound an "all Clear" by emitting one short tone that will sound for less than 30 seconds. Additional information on the emergency will be provided via the UMUC Text Alert, PA and Communication Alerts. Individuals can also obtain information regarding a UMCP siren as follows: logging onto www.umd.edu; calling 301-405-7669; radio channel 1640AM (UMCP Information Radio System); and cable channel 76.

800mghz Radio System

UMUC utilizes the UMDPS 800mghz radio system, in order to ensure longer distance communications with key personnel, as well as communication with the police and authorities. The radios are utilized to communicate in the event that phone systems and other communications are down. These radios may also be used for direct communications to the police department.

Security Alerts

UMUC sends out security alerts that provide timely information on security/safety incidents that affect the campus community. These alerts are sent out via broadcast email alert, as well as posted on the UMUC website. If an imminent

threat exists, a security alert can also be sent via the Emergency Text Alert System.

In addition to the emergency notification procedures, UMUC has an all-hazard Emergency Operations Plan. The plan and its components are available at www.umuc.edu/security. The plan includes the following emergency procedures:

- Fire
- Bomb Threats
- Weather Emergencies
- Hazardous Material Emergencies
- Active Shooter
- Armed Robbery
- Hostage Situation
- Earthquake
- Utility/Elevator Failures
- Medical Emergencies
- Shelter-In-Place
- Suspicious Letter/Package

The Emergency Preparedness Plan will be tested regularly by the Emergency Action Team and Security Department. Testing includes table-top exercises and live drills. At least one live announced drill is performed each year, with multiple exercises performed by responding departments. Table-top exercises will include Facilities Management, Security, Emergency Action Team members, as well as all key responders.